

OTLB MEETING AGENDA

Friday, **November 3, 2017** at 10:00 am
800 NE Oregon St. / Conference Room 445
Portland, OR 97213

Board Members: Linda Harthun Smith; Sybil Hedrick Park; Erion Moore II; Kari Hill

Office Staff: Nancy Schuberg, Director; Rachel Cillo, Licensing Specialist

Excused absence: Clyde Jenkins due to illness

Guest: Michelle Gaines – Director of the Mortuary board

Convene at 10:00 a.m.

1. Review and approve Public and Confidential Board minutes of **August 4, 2017**.

Public Session:

2. **Director Report:**

- 2015-17 13th month; 2017-19 Budget
- License numbers / history
- 2017 OTO Conference Recap – Ethics; Capstones; OT Centennial picnic recap.
- OTLB Brochure
- Re-appointments – update
- 2018 Renewals / CE audit
- Application Approval Policy – addendum / Board Chair vacation coverage
- Meeting with new RSOI Coordinator
- PT Compact Update
- Survey results / KPMs

Closed Session: Personnel and complaint investigations: Formal action by Board will be taken in public session. The Board meets in **Executive Session** (closed to the public) to consider information obtained as part of investigations of licensees pursuant to ORS 192.660 (2)(L)

3. Applications: **Yes to History** questions to review and ratify under Agenda #4.

- **OT 2013 - 06:** Continued
- **OT 2013 – 08:** Continued
- **OT 2015 – 02:** Continued - CE
- **OTA 2016 - 06:** Continued
- **OT 2016 - 09:** Continued
- **OT 2017 - 04:** Continued
- **OTA 2017 - 01:** New
- **OT 2017 – 07:** New

Public Session:

4. Review and ratify **List of Licenses** issued since the last Board meeting and motions in public session.

Working Lunch

5. Supervision Workgroup Update - Kari / Nancy
6. Fingerprinting of new applicants & reinstatements – Update.
7. Rulemaking – posting a certificate.
8. Level 4 Lasers
9. Tele-health – email update – feedback
10. Questions from Licensees
11. IPAD training – Michelle Gaines – 1pm
12. Strategic Plan Update
13. Next Newsletter – December - RENEWALS

2018 Board Meeting Dates: Feb 2; May 11 @ Linn Benton; Jul 20; Nov 2

Information for Board members included with Agenda in Packets. Expense Sheets provided.

Contact Nancy.Schuberg@state.or.us or call 971-673-0198.