

**Oregon OT Licensing Board**  
**SPECIAL Board Meeting – Wednesday, September 18, 2019**  
Portland State Office Building, 800 NE Oregon St. Suite 407, Portland, OR 97232

**PUBLIC Board Minutes**

The Oregon Occupational Therapy Licensing Board held a Special Board Meeting on **Wednesday, September 18, 2019**. A phone conference was held. Board members: Board Chair Sybil Hedrick Park, OTR/L, CHT, CSCS; , Kari Hill, COTA/L, public member Clyde Jenkins, Maxwell Perkins, OTR/L and Nancy Schuberg, Executive Director were all present on the call.

Vice Chair/Public Member Erion Moore II had an excused absence.

With a quorum present, Board Chair Sybil Hedrick Park called the meeting to order at 3:48pm.

**1. Disciplinary/Investigations/Complaints:** In accordance with ORS 192.660 (2) (L) which allows the Board to meet in Executive Session on matters to consider information relating to information obtained as part of complaints and disciplinary investigations.

The following cases were considered:

- **OTA 2019-14:**        New Case
- **OTA 2019 15:**        New Case

**PUBLIC SESSION:** The Executive session was adjourned and the meeting was brought back to public session. All votes were taken in public session.

**2. Motions:**

**OTA 2019-14:** A MOTION WAS MADE BY Kari Hill AND SECONDED BY Sybil Hedrick Park TO approve the application and send a letter of concern. MOTION PASSED WITH ALL PRESENT.

**OTA 2019-15:** A MOTION WAS MADE BY Clyde Jenkins AND SECONDED BY Kari Hill approve the application. MOTION PASSED WITH ALL PRESENT.

**3. Rule making:** In response to HB 3030 and SB 688, the Board reviewed and gave input on the draft of a new rule: **Application for Temporary Licensure by Military Spouse or Domestic Partner**, as well as the corresponding fees. The Director will make give notice for public comments through the Oregon Bulletin, the website, email to all licensees, the association and interested parties. The board will review the comments at the November 1, 2019 meeting, and decide whether to file the permanent rule.

The meeting adjourned at 4:13 pm.

Director Nancy Schuberg, September 27, 2019