

Topic:	II.i. One to One "Solo" Employment Path Services	
	Date Issued/Updated:	Effective 07/01/2022; Published 06/02/2022

Overview

The purpose of this worker's guide is to:

Outline information and requirements related to individualized (solo) 1:1 Employment Path Services. Employment Path includes services and supports to gain skills and experience that can be used in competitive integrated employment.

Procedure(s) that apply:

I. Service Requirements:

Employment Path includes services and supports to gain skills and experience that can be used in competitive integrated employment. One to one Employment Path Services must be provided in an individualized 1:1 (solo) setting (where there is one supported individual and one employment professional to support that person). One to one Employment Path may not be delivered in a group setting. For services in a group setting, consider using other employment service options.

Examples include: Time limited support to participate in community work experiences, internships, time limited volunteer work experience, job shadowing, informational interviews, resume building, etc.

Other requirements:

- A. Individuals must have a specific goal outlined in the Career Development Plan.
- B. Supported work experiences must be time limited. The duration of the work experience must be specified in the ISP.

See SELN guidance for more information regarding common time limits for internships and other time-limited work experiences:

<https://static.prod01.ue1.p.pcomm.net/umass/content/Public%20Docs/SEL>

- C. This service must be used in a general community business setting, and not at a provider site.
- D. The service must be intended to support the person to obtain competitive integrated employment.
- E. The support should be work related, and not attendant care supports. The provider is expected to meet the person’s support needs including the person’s attendant care and personal care support needs.

II. Limitations:

One to one (solo) Employment Path is limited to: 25 hours per week for a combination of Employment and/or DSA Services.

III. Authorization in Plan of Care:

The case manager may authorize 1:1 (Solo) Employment Path Services if it is needed to support the person’s desired outcomes and goals in the ISP.

Service Code	Service Name	Rate
OR541 / RS	Employment Path – “Solo 1:1 Supports”	\$41.15

Frequently Asked Questions:

Q: Is the 1:1 Solo (RS) rate utilized for benefits counseling?

A: Yes. The rate of \$41.15 is utilized for benefits counseling, but this service should be authorized under the appropriate modifier (Level 1 – WB or Level 2 – WC). See the ODDS Expenditure Guidelines for more information.

Training:

- **Workday Training Module:**
<https://wd5.myworkday.com/wday/authgwy/oregon/login.html?returnTo=%2fregion%2flearning%2fcourse%2f66dba0aa3d5010011551da0a08970000%3frecord%3d66dba0aa3d501001158ea21483610000%26amp%3btype%3d9882927d138b100019b928e75843018d>

Reference(s):

- ODDS Expenditure Guidelines: <https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Documents/ODDS-Expenditure-Guidelines.pdf>
- State Employment Leadership Network (SELN) Guidance regarding “Unpaid Work Experiences, Volunteering, and Internships: What’s Allowed”:
<https://static.prod01.ue1.p.pcomm.net/umass/content/Public%20Docs/SELN%20Unpaid%20Work%20-%202019.pdf>

Contact(s):

Regional Employment Specialist:

<https://www.oregon.gov/DHS/EMPLOYMENT/EMPLOYMENT-FIRST/Documents/Map-ODDS-Regional-Employment-Specialists.pdf>