

Training Requirements for Employment Providers

Training Requirements for Office of Developmental Disabilities Services (ODDS)' Employment Services Providers



Paul's team, left to right: Job Developer Karen Lyman, job coach Alex Staller, OHSU Supported Employee Paul, Supervisor Damascus Hopes, and Riikka Salonen, former OHSU Manager for Healthcare Equity and Inclusion. (photo: Andre Harboe) June 2016



Credentialing Requirements

- All provider Agencies and Independent Providers that want to provide ODDS employment services must be credentialed through a Department-approved credentialing program.
 - A provider Agency or Independent Contractor must have at least one employee in a supervisory position who has Department approved credentialing.
 - [OAR 411-345-030](#)

Credentialing Options

Ways to become credentialed are:

- **Certified Employment Support Professional (CESP) certification** through the Association of People Supporting Employment First (APSE)
 - <https://apse.org/cesp-central/get-certified/>
- **Association of Community Rehabilitation Educators (ACRE) certification**
 - Basic or Professional
 - Griffin Hammis
 - <https://griffinhammistraining.com/courses/index.cfm>
 - Virginia Commonwealth University
 - <https://vcurrtc.org/training/webcourses/se.cfm>

Credentialing Options continued

Ways to become credentialed are:

- **Certificate from Highline Community College Supported Employment program**

- http://catalog.highline.edu/preview_program.php?catoid=20&poid=4938&hl=supssddfdssupported+employment&returnto=search

Core Competency Requirement

- All ODDS employment services providers and staff who directly provide the services, must complete the ODDS 12 Core Competency trainings.
 - See the document below for direct links to each Core Competency course:
 - <https://www.dhs.state.or.us/policy/spd/transmit/ar/2017/ar17020.pdf>

Core Competency Requirements continued

- Staff of providers must complete one Department-approved training within 90 days from date of employment **and**
- Complete the 12 Core Competency courses within one year from date of employment.
 - Completing all 12 of the Core Competency courses within 90 days will count toward the initial 90 day requirement and count as 8 continuing education credits (CECs) for the 12 annual CEC education requirements.

Core Competency Requirement for Independent Providers

Independent Contractors and Personal Support Worker (PSW) Job Coaches are required to complete the 12 Core Competency courses PRIOR to becoming enrolled as a provider.



(Left to right) Employee Josh with his PSW Job Coach Jessica Stark at Walgreens where Josh works.

Providers of ODDS Discovery and Job Development

- Meet the credentialing and Core Competency requirements as noted in previous slides
- Complete a Department-approved Discovery training or credentialing program
- Hold a current contract with VR for Vocational Rehabilitation job placement services

Contract for VR Job Placement Services

- To provide ODDS Discovery and Job Development services, a provider must hold a contract with Vocational Rehabilitation.
- To learn how to qualify to become a VR contractor send an email to:
 - VR.ContractInquiries@dhsosha.state.or.us



Matthew's employment support team includes (from left) VR Counselor Teddy Walston, job developer Gwyn Lema, Matthew Lucas and Photo Creations owner Masao Williams.

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Information

- For more information contact:
 - employmenttraining.review@dhsoha.state.or.us
 - 503-945-5759
 - ODDS Employment and Employment First:
 - <http://iworkwesucceed.org>