FLOW CHART FOR OAR 125-247-0110

1. Decision
   - Will Services Procurement exceed $250K?*
     - YES → 2. Decision
       - Is in-house not "feasible" due to Special Circumstances?
         - YES → 3. Cost Analysis I, Agency Costs vs Contractor's Costs
           - NO → 2a. Document non-feasibility determination
             - NO → 2b. DPO or CPO Approval
               - 1a. Agency may conduct procurement
               - 1b. Agency may conduct procurement
           - YES → 4. Decision
             - NO → 4a. Agency may NOT proceed with procurement
               - 7. Agency may NOT proceed with procurement
       - NO → 4. Decision
         - NO → 5. Cost Analysis II, Agency Costs vs Contracting Costs
           - NO → 6. Decision
             - YES → 6a. Agency may conduct procurement
             - NO → 7. Agency may NOT proceed with procurement
         - YES → 5. Decision
           - NO → 11. DPO or CPO Approval
             - 12. Agency may conduct procurement
             - 12a. Agency must submit record to Emergency Board and request appropriation and authority from Governor to hire and obtain resources

* This Chart assumes that the Agency has procurement authority and the law applies to the Services. This is the SPO Flow Chart, dated 01-08-10. Please contact Karen.Hartley@state.or.us.