

Supervision Note

Date: _____

Resident: _____

Supervisor: _____

Professional/Performance Goals: Attach the Formal Evaluation, the Learning Agreement and the Areas to Cover in Supervision documents for review throughout the residency.

I. **Session Goal:** *Supervisee and/or resident*

II. **Method of Review:** *Case presentation, audio/video review, chart audit*

III. Content Summary

A. Cases discussed – *brief identification (first name, clinical #, initials).*

1.

2.

3.

For each case, notes indicate what was presented and what was decided. Examples include: Clinical formulation and direction of treatment, Progress to date, Directives or interventions, Safety or risk management issues, Other clinical issues.

B. Legal, Ethical Areas: *Either relative to the case or raised for discussion.*

C. Documentation: *Quality and completeness.*

D. Professional Areas: *Supervisee current strengths and challenges. List any performance concerns discussed, along with action steps identified for improvement.*

E. Tasks to Completed by next Supervision Session

Supervisee:

Supervisor:

IV. Signatures:

Supervisee: _____

Supervisor: _____

Recommended: Original retained by supervisor and copy provided to supervisee; retain as with any record (7 years).