## DEPARTMENT OF STATE LANDS



## **Providing Public Comment at Advisory Committee Meetings**

Public participation in state government greatly enhances the ability of the Oregon Department of State Lands to provide exceptional service to all Oregonians. Forming advisory committees is one way DSL engages stakeholders and the public on important topics.

Learn more about how to get involved and view our public meetings calendar here: <a href="https://www.oregon.gov/dsl/About/Pages/Public-Meetings-and-Engagement.aspx">https://www.oregon.gov/dsl/About/Pages/Public-Meetings-and-Engagement.aspx</a>

## **Attending an Advisory Committee Meeting**

Advisory committee meetings are open to the public. Community members may attend committee meetings as observers but not to actively participate on the agenda items. The committee may designate time on the agenda to hear comments from the public as time allows.

## **Guidelines for Providing Public Comment**

Not all advisory committee meetings include time for public comment. Check the specific meeting agenda for details.

- Introduce yourself: State your name, the organization you're representing (if applicable), and where you live.
- Focus on topics being discussed during the meeting: Comments should be relevant to items the advisory committee is discussing that day. Most DSL public engagement processes include a public hearing or meeting, comment period, or other opportunity for general input on a topic or decision.
- Stick to the time limit: The standard time limit is three minutes per individual. Respecting the set time limit ensures advisory committees hear from a variety of people. "Yielding" time to other commenters is not typically allowed.
- **Submit it in writing:** During your spoken comments, focus on key points and provide additional written comments or detailed information in writing.

Seeking to provide public comments at a State Land Board meeting? Those meetings have separate guidelines for written and spoken testimony and they can be found here: <a href="https://www.oregon.gov/dsl/Board/Pages/SLBmeetings.aspx">https://www.oregon.gov/dsl/Board/Pages/SLBmeetings.aspx</a>