

Oregon DHS Child Welfare Virtual Foundations Training

Prospective and Currently Certified Resource Families and Relative Resource Families

Registration and Virtual Classroom Instructions

Individuals who want to continue to learn more about foster care and adoption, or have been initially certified by Oregon DHS Child Welfare, must complete 24 hours of pre-service training, called Foundations training, within 12 months of certification. There are 8 sessions total, each session is 3 hours.

Session 1: Foundations in Fostering, Adopting or Caring for Relative Children

Session 2: The Importance of the Birth Parent

Session 3: Child Development and the Impact of Abuse

Session 4: Sexual Abuse

Session 5: Behavioral Management

Session 6: Valuing the Child's Heritage

Session 7: Working with the Child's Family

Session 8: Next Steps for Resource Families and Adoptive Families

During COVID-19, we are offering Foundations training via distance in a live virtual training in lieu of in person/classroom training.

Registration for all virtual training occurs in iLearn Oregon.

Live virtual trainings are being conducted both in TEAMS and Zoom platforms.

To successfully complete each virtual training session, a participant must:

- Participate via a computer or mobile device with the video feature on and join via the computer audio
- Have a reliable internet connection
- Have the capacity to participate free of interruptions
- Commit to the registered dates and time. There will be planned breaks throughout the training

To participate in virtual Foundations training, complete the following steps

Step 1: Creating an iLearn Account

Create an iLearn Account for each individual who seeks to participate in training.

If you are planning on participating in training with another person from one device, both adults need to register separately.

HOW TO REGISTER FOR THE COURSE?

Follow the red * and arrows in the image to create your account.

Registration occurs in iLearnOregon at <https://ilearn.oregon.gov>

1. You must create an iLearnOregon account in order to search and register for trainings. Please see the image to the right on how to create your iLearn account.

You must select **'Human Services, Department of'** as the Organization in order to view any of our trainings.

2. Once in iLearn search for **live video conferencing** in the Search Catalog banner bar to locate the sessions.

Sessions will appear as:

CW - Foundations Training - Session 1
(live video conferencing)

CW - Foundations Training - Session 2
(live video conferencing)

You will need to register for each individual session – there is not an ability to auto enroll in an entire series.

4. Select the session date/time you wish to register for. You will see different session date/time options. Click **Enroll** in the session date you wish to register for.

An automated confirmation email from iLearn will be sent to you if you are enrolled in the course or waitlisted.

The image shows a screenshot of the iLearn.Oregon.Gov registration form. The form is titled "iLearn.Oregon.Gov" and includes a "Show Help" button. The form fields are as follows:

- Type:** Radio buttons for "State Employee", "State Employee using a non-State email", and "Not a State Employee". A red arrow points to the "Not a State Employee" option.
- * First Name:** Text input field containing "Chester".
- * Last Name:** Text input field containing "Tester".
- Middle Name/Init:** Text input field.
- * Email:** Text input field containing "myemail@mydomain.com".
- * Choose a login ID:** Text input field containing "chestertester".
- Job Title:** Dropdown menu with "(None Selected)".
- Organization:** Dropdown menu with "- Human Services, Department of". A red arrow points to this dropdown. Below it, a tree view shows the following structure:
 - Human Services, Department of
 - Department of Human Services Partners
 - Adoptive or Foster Parents / Foster Provider
 - Adoptive Parent without Foster Children
 - Adult Foster Providers
 - Foster Parents
 - Relative Caregiver

- Manager:** Dropdown menu with "(None Selected)".
- Submit:** Green button. A red arrow points to this button.

Step 2: Preparing for Attending Virtual Training

You will receive an automated message from iLearn confirming your registration or waitlist in the session. You may add the session registration to your personal calendar.

The registration contains a “Generic” link; this link is the direct link to that session.

You will receive automated messages reminding you of your registration one week ahead and one day prior to the session you are registered for.

This email was sent to remind you that you are currently enrolled in the following course section:

Course: CW - Foundations Training - Session 1 (live video conferencing) - Section # 12
Section Title: Session 1 (6/22/20 9am-12pm)
Section Format: Virtual
Section Date Range: 6/22/2020 - 6/22/2020
Event Date Range: 6/22/2020 09:00 AM - 6/22/2020 12:00 PM PST

Event details for this section:

Event Title: Session 1 (6/22/20 9am-12pm)
First Occurrence: 6/22/2020 09:00 AM-6/22/2020 12:00 PM PST
Event Format: Virtual
Generic: <https://www.zoomgov.com/j/1602214569?pwd=Z290QStVQjFHUIN1RGxoa1sODlldz09>



Trainings may be offered in Zoom. Zoom is free to use and accessed anywhere there is an Internet connection. We suggest you test your equipment prior to the session starting.

Zoom
The web browser will download automatically when you start or join your first Zoom meeting, and is also available for manual download here .
Joining a Zoom Meeting (video)
<i>Compatible Devices:</i> PC, Mac, Android and iOS devices. System Requirements for Windows, macOS, Linux
<i>Audio and Video:</i> Testing your video and audio device You can join a Zoom meeting via teleconferencing (using a phone when a microphone or speaker is unavailable) Joining a Meeting by Phone

Step 3: Attending Virtual Training

You can attend the training using the direct link (generic link) directly from the iLearn registration confirmation, or, join using the direct link your trainer will send to you via email. Either link is acceptable.

Enter the training at least 15 minutes prior to the schedule time (30 minutes prior is encouraged) to meet your trainers, assess any technology challenges and get settled in.

Each training is 3 hours long. There will be multiple planned breaks throughout the trainings.

Each session involves participants in multiple group discussions and activities. Using your microphone to engage in discussion is encouraged but using the chat function is acceptable as well.

At the end of the session, you will be prompted to complete a survey. The survey takes approximately 5 minutes to complete and is anonymous.

What to expect after training:

After each session, you will receive an email with your certificate of completion. **It is your responsibility to keep copies of each certificate and provide those copies to your certification worker.** Trainers will not be following up with certification workers. You will not be receiving one overall Foundations training certificate of completion – only individual session certificates of completion will be provided.

Still have questions? Feel free to reach out to us at FosterFamily.Supports@dhsosha.state.or.us