



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Youth Empowerment Shelter

Executive/Program Director: Fred Blakely

Date of Unannounced: December 8, 2020

Licensing Coordinator: Holly Ivey

Other Regulatory or Accrediting Agencies: Child Welfare, Treatment Services

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings	Repeat Findings Further Action Needed	Comments
Physical Plant 413-215-0046 (3)(a) Foster Rights Posted (if children in DHS custody)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Holly Ivey, Licensing Coordinator, was assisted by Fred Blakely, Executive Director, in conducting a face time call. During the face time call Holly Ivey observed the Foster Bill of Rights hung at the program, verifying compliance.
Safety - Building Requirements 413-215-0761(6) b)(B) Clean and in good repair. <ul style="list-style-type: none"> boys bathroom sinks and shower was not clean. 	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The sink and shower were observed to be clean confirmed by Holly Ivey, during the face time call.
Initial Training (Must be completed before staff is alone with youth) 413-215-0726 (1) (f) Sanitation procedures REPEAT FINDING SINCE 2018 (i) CPR and First Aid. REPEAT FINDING SINCE 2016	Yes <input type="checkbox"/> No <input type="checkbox"/>	N/A -The Corrective Action Plan from the October 16, 2020, Licensing Review is due January 10, 2021. The program is still within the time frame of coming into compliance. DHS Licensing will review the Plan of Correction on January 10, 2021, from Youth Empowerment Shelter to ensure compliance.
Assessment 413-215-0741(2)(f) &413-215-0731 Assessment (2)(a)-(c) Includes family history, mental health history (including diagnoses and current prescriptions). (3)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	On 12.9.2020, Fred Blakely, sent an email to Holly Ivey, with a revised assessment which include the required information.

<p>Statement as to whether child meets eligibility requirements to be admitted to program.</p> <ul style="list-style-type: none"> The Assessment must clearly state it is an assessment, as the document being used was not titled assessment. The document being utilized as an assessment was missing the above stated requirements. 		
<p>Service Planning 413-215-0741(2)(g) & 413-215-0736(2)(a) Includes family, staff & other interested parties.</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>N/A -The Corrective Action Plan from the October 16, 2020, Licensing Review is due January 10, 2021. The program is still within the time frame of coming into compliance. DHS Licensing will review the Plan of Correction on January 10, 2021, from Youth Empowerment Shelter to ensure compliance.</p>
<p>Service Planning 413-215-0741(2)(g) (2)(b) Monthly review</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>N/A -The Corrective Action Plan from the October 16, 2020, Licensing Review is due January 10, 2021. The program is still within the time frame of coming into compliance. DHS Licensing will review the Plan of Correction on January 10, 2021, from Youth Empowerment Shelter to ensure compliance.</p>
<p>Service Planning 413-215-0741(2)(g) (2)(c) Addresses....., mental health treatment, education, and special needs.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Fred Blakely emailed a service plan to Holly Ivey on 12.9.20, which include the required information. The agency must continue using the document submitted.</p>
<p>Service Planning 413-215-0741(2)(g) 413-215-0736 (3) Reasonable effort to involve family within 72 hours when possible.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>On 12.9.2020, Fred Blakely, emailed an Intake and Assessment Document to Holly Ivey, which include the required information. The agency must continue using the document submitted.</p>
<p>Required Documents to be submitted to Licensing:</p> <ul style="list-style-type: none"> An application Certificate of Occupancy 2019, 2020 Budgets approved by the Board of Directors Current Balance Sheet or other current financial statement that shows Youth Empowerment Shelter's assets and liabilities The Policies listed on the Homeless/Runaway/Transitional Youth Shelters required policies list 	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>N/A -The Corrective Action Plan from the October 16, 2020, Licensing Review is due January 10, 2021. The program is still within the time frame of coming into compliance. DHS Licensing will review the Plan of Correction on January 10, 2021, from Youth Empowerment Shelter to ensure compliance.</p>

New Findings from Site Visit	Comments
	N/A

Interview Summary
<p>Holly Ivey, Licensing Coordinator, was assisted by Fred Blakely, Executive Director, in conducting a face time call that was unannounced, due to the Pandemic and the Governors Stay at Home Orders. The face time call consisted of the following: a walk-through inspection of the program, a vehicle inspection, and an interview of a youth. There were no concerns about the program identified in the youth interview. The youth reported that things were going great at the program. He stated he appreciated the staff and enjoyed Staff Carrie’s cooking. He stated the program always had more than enough food. Hygiene products were provided to the youth. He was able to talk to people on his contact list. He stated he felt safe in the program.</p>

Observations
<p>The program was observed to be clean and in good repair. The youth that were at the program that day seemed to be at ease and appeared to be comfortable in the setting.</p>



Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Youth Empowerment Shelter** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Holly.r.ivey@state.or.us or sent by regular mail to the following address:

Department of Human Services

Children's Care Licensing Program
Attn: Holly Ivey, Licensing Coordinator
201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 03-09-21
Manager Review:  Date: 03-08-2021