



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Catholic Community Services of Mid-Willamette Valley

Executive Director: Josh Graves

Program Director(s): Lori Simpson

Date of Unannounced: May 26, 2021

Licensing Coordinator: Holly Ivey

Other Regulatory or Accrediting Agencies: DHS Child Welfare Treatment Services, Yamhill County Mental Health

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings	Repeat Findings Further Action Needed	Comments
<p>Ongoing Training (Staff & Volunteers) 413-215-0726(2)(c) Discipline and behavior management (REPEAT FINDING SINCE 2019)</p> <ul style="list-style-type: none"> In some of the personnel files reviewed, documentation was not found indicating that staff had completed the above required training in 2019. 	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>(Sited in the January 2021, Licensing Review) In some of the personnel files reviewed, documentation was not found indicating that staff had completed the above required training in 2019.</p> <ul style="list-style-type: none"> After the 2021 unannounced inspection DHS Licensing Coordinator was sent staff training records by CCS Management and verified ongoing training compliance.
<p>Assessment 413-215-0741(2)(f) & (3) Statement as to whether child meets eligibility requirements to be admitted to program. (REPEAT FINDING SINCE 2019)</p> <ul style="list-style-type: none"> The assessments reviewed lacked the above required information. 	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>	<p>Assessment 413-215-0741(2)(f) & (3) Statement as to whether child meets eligibility requirements to be admitted to program. (REPEAT FINDING SINCE 2019)</p> <ul style="list-style-type: none"> Two files were reviewed and were found to be out of compliance. In one file reviewed the staff utilized an old form that did not have the required information. In the second file the staff utilized the correct updated form which had all of the licensing rule requirements; however the information was left blank on the form.

New Findings from Site Visit	Comments
	N/A

Interview Summary
<p>A staff and youth were interviewed at the unannounced site inspection. The ten-year-old youth stated things were “Ok,” at the program. The things he appreciated most about being at CCS were being able to do crafts, listening to music, watching movies, and being able to take naps. He stated there was always enough food to eat at meals, and the program provided snacks. He mentioned he could make his own food at the program. He stated he could contact his mom, who was on his contact list by phone. When asked what he would change at the program he stated, “ Make the swing set bigger, have electric cars for the kids to drive, and bumper cars.” He stated that he felt safe at the program.</p>

Observations
<p>Two staff and two youth were observed at the program at the inspection. The youth that were at the program that day, appeared to be at ease and comfortable in the environment. The facility was observed to be clean, and in good repair. Food was observed in the refrigerator and in the pantry.</p>

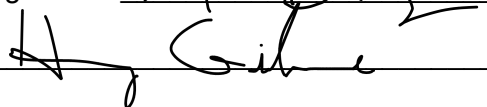
Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Catholic Community Services of Mid-Willamette Valley** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Holly.r.ivey@dhsosha@state.or.us or sent by regular mail to the following address:

Department of Human Services
Children's Care Licensing Program
Attn: Holly Ivey, Licensing Coordinator
201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 6-2-2021

Manager Review:  Date: 6-2-2021