



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Magdalene Home

Executive Director: Kathleen Wilson

Board Chairperson: Connie Moyer

Date of Unannounced: 5-27-2021

Licensing Coordinator: Irvin Minten

Other Regulatory or Accrediting Agencies: DHS Treatment Services

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings:	Repeat Findings Further Action Needed	Comments
License Renewal Site Visit 02-16-2021		
413-215-0746 (5) Written record of disposal by 2 staff and includes when and how the medication was disposed: “Although the program has policy and procedure specific to disposal of medication, the program has not been tracking medication disposal. The program will need to ensure there is a written record of medication disposal which documents 2 staff witnesses and the method of disposal each time medications are disposed of.”	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The program is now maintaining a written record of medication disposal which documents 2 staff witnesses and the method of disposal each time medications are disposed of.

<p>413-215-0061(1)(b) & (3)(b) reference checks complete and documented: “The program did not have a record in their individual employee files of the program completing reference checks. The program will need to complete and retain documentation of employee reference checks.”</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program is now completing and retaining documentation of employee reference checks.</p>
<p>413-215-0061(1)(a) & (3)(c) Background check was completed and documented: “The program completed and documented needed background checks. However, at the time of the review, the program’s Executive Director had yet to complete a check via the DHS Background Check Unit (BCU), which was to be completed prior to the 2-year licensing review. The program’s Executive Director will need to have a BCU check completed.”</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program’s Executive Director has completed an approved BCU check.</p>
<p>413-215-0061(4) (f) Privacy laws: “The program did not have documentation that it was providing new employee orientation training on privacy laws. The program will need to ensure that new employee orientation training is being provided on privacy laws and that this training is documented in the individual employee files.”</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program’s new employee orientation training now includes documented training on privacy laws.</p>
<p>413-215-0726 (1) (e) Safety procedures: “The program did not have documentation that it was providing initial training to employees on safety procedures. The program will need to ensure that initial training</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program’s initial employee training now includes documented training on safety procedures.</p>

<p>to employees is being provided on safety procedures and that this training is documented in the individual employee files.”</p>		
<p>413-215-0741(2) (b) & 413-215-0731(2) Custody status: “The program did not include the child’s custody status in the individual child files. The program will need to ensure that a child’s custody status is noted in the individual child files.”</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program’s individual child files now note a child’s (young or expecting mother’s) custody status.</p>
<p>413-215-0741(2)(g) 413-215-0736(2)(a) Includes family, staff & other interested parties: “The program is not consistently documenting their efforts to include the child’s (young mother’s) family, staff and other interested parties in the child’s service planning reviews. The program will need to narrate, at least monthly, their efforts to include the child’s family, staff and other interested parties in service planning meetings for the child.”</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program is now narrating their at least monthly efforts to include a child’s (young or expecting mother’s) family, staff and other interested parties in service planning meetings for the young or expecting mother.</p>
<p>413-215-0741(2)(g) (2)(c) Addresses physical and medical needs, behavior management issues, mental health treatment, education, and special needs: “In the program’s service planning document, the program is not consistently documenting the child’s (young mother’s) physical and medical needs, behavior management issues, mental health treatment, education and special needs. The program will</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The program’s service plans now document the child’s (young or expecting mother’s) physical and medical needs, behavior management issues, mental health treatment, education and special needs.</p>

need to document all of these requirements in each child service plan.”		
413-215-0741(2)(g) 413-215-0736 (3) Reasonable effort to involve family within 72 hours when possible: “The program is not documenting their efforts to involve and contact a child’s (young mother’s) parent or legal guardian within 24 hours of a young mother’s entry into the program, but no later than 72 hours following a young mother’s admission into the program. The program must begin documenting these efforts in each child file.”	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	The program is now documenting their efforts to involve and contact a child’s (young or expecting mother’s) parent or legal guardian within 24 hours of a young mother’s entry into the program, but no later than 72 hours following a young mother’s admission in the program.

New Findings from Site Visit	Comments
NA	During the site review, a youth and employee personnel file were reviewed. The program’s staff training records and medication disposal log were also reviewed. All previous corrective actions had been addressed and there were not any new corrective actions noted during the site review.

Interview Summary

During the unannounced site review, a significant amount of conversation took place with Kathleen Wilson, Executive Director of Magdalene Home and Wendy Arnold, Lead House Mother. In addition, 2 youth (1 was a young mother and the other was an expecting mother) and 1 line staff who were interviewed. During individual interviews with the young and expecting mothers, neither reported they would change anything about the program, and both reported they felt the staff were well trained and that the staff effectively helped them in connecting to community and government resources and in meeting their individual goals. Both also reported they felt safe in the program and that they felt the environment and staff were welcoming and that staff were supportive and good listeners for them. Both also reported the program was teaching them valuable skills around parenting and communication. The young mother who was interviewed reported the staff did a great job of providing her 18-month old child with a safe, structured, and loving environment.

In interview with the 1 line staff, she had a clear understanding of the program's mission and core values and stated she enjoyed working for the program and felt that the program was providing young and expecting moms with a much needed and valuable resource. She also stated that she felt her work was making a difference and she appreciated how the program provided a safe environment for young and expecting moms where they felt safe and where they could learn how to be better parents and make better choices. She also stated the program provided her with sufficient training and that if she wanted to learn more about an issue, the program would do all they could to see that she received the requested training. In addition, she was able to articulate the program's suicide prevention and behavior management protocols. She also stated the best part of her job was working with the youth and seeing them make positive changes over time. She also appreciated how the program's weekly staff meetings regularly included valuable training, including frequent discussion on suicide prevention.

Observations

During a walk through, the program's individual bedrooms were very inviting and were extremely well decorated and nicely furnished. The program's common areas were also nicely painted and well maintained. The program also had a large covered deck and the grounds were well maintained. The 18-month old child who was present in the program at the time of the site visit also seemed very happy, healthy, well supervised, and loved.

Ms. Wilson reports she was recently awarded 2 separate grants which will allow the program to update the program's kitchen and countertops and to implement a digital system for the program's client, personnel, and fundraising files. The program is currently taking bids on both projects and hopes to have both in place by late Summer 2021.

If you have any questions, please feel free to contact Irvin Minten at Irvin.minten@dhsosha.state.or.us or by phone at 503/428-1355.

Licensing Coordinator's Signature:  Date: 06/01/2021

Manager Review:  Date: 6-1-2021