



## Licensed Child Caring Agency Unannounced Site Visit Report

**Licensee:** The Boys and Girls Aid Society of Oregon

**President & CEO:** Suzan Huntington

**Program Management:** Andrea Logan Sanders - Vice President of Services  
Lindsay Branine - Vice President of Programs  
Karen Pomerantz - Vice President of Impact, Learning and Compliance  
Drew Williamson - Director of Shelter and Housing Services  
Ryan McCauley - Program Coordinator at the Safe Place Shelter  
Nicole Laliberte - Program Director at The Nest  
Calley Lathrop - Program Coordinator at The Nest

**Date of Unannounced:** October 8, 2021

**Licensing Coordinator:** Tom Heidt

**Other Regulatory or Accrediting Agencies:**

Oregon Department of Human Services  
US Department of HHS Administration for Children and Families - FYSB  
Clackamas County Juvenile Department  
Multnomah County Juvenile Department  
Washington County Juvenile Department  
City of Beaverton Community Development  
Washington County Office of Community Development

**Purpose:** Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings	Repeat Findings Further Action Needed	Comments
<p><b>413-215-0561 Minimum Staffing Requirements</b>            (2) (b)            During normal sleeping hours, the minimum staffing requirement is one awake direct care staff on duty in the facility for each 10 children in care.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>This issue has been successfully addressed.</p>

<b>New Findings from Site Visit</b>		<b>Comments</b>
<b>413-215-0541</b> <b>Residential</b> <b>Care</b> <b>Agencies:</b> <b>Safety</b> (3) (a)	The Nest must conduct monthly unannounced evacuation drills.	Several months of fire drills were missed over the last year, usually when the Program Coordinator was out. This is especially important in this program as there is an exception in place due to the bedroom windows being locked which do not allow egress. I did learn an upstairs room that is locked and unused does have a window that opens and there is a portable escape ladder that can be used.
<b>413-215-0079</b> <b>Licensing</b> <b>Umbrella</b> <b>Rules: Safety</b> (1) (b) (B)	The program vehicle used for The Nest must have a fully charged, properly secured, and working fire extinguisher with a rating of at least 2-A:10-BC.	The agency's vehicle used for the Nest program does not have a fire extinguisher.

## Interview Summary

I spoke individually with two staff at The Nest. Both reported feeling well trained and supported by the agency. Like the majority of our licensed programs during this pandemic, they did speak to being short staffed. The agency is providing incentives and bonuses to attract and keep staff. This effort seems to be paying off as there was hope that they soon would be fully staffed when recently hired staff complete their training. Both staff did talk about having a strong core group of employees that work well together.

I spoke individually with the two children at The Nest. They both have been in the program since May. Both the boys said they like the program and the staff. They didn't mention any concerns about the program. I enjoyed playing a game of Candy Land with one of the boys.

I interviewed the new Program Coordinator at the Safe Place. He started one month ago after the departure of a longtime employee. This was his first day going solo. He felt well trained and supported, which he greatly appreciated. He did state the program will likely be increasing their daily population due to a new grant.

I interviewed the four youth who were at the Safe Center. I did a group interview with the three females. They all felt the program was good. They gave mixed reviews on the food and their input on what gets purchased and cooked seems to depend on which staff is working. One youth was disappointed that she didn't get to spend more time walking outside, but they do get to have community outings like to go swimming or to a theater. Their only complaint was that one staff sent them to bed too early when they didn't have school the next day.

I also got the opportunity to talk with a 14 year old boy who had been in the program for just a couple of weeks. He said it was the best place he has ever been. He enjoys having a room to himself and he felt the staff were good.

## Observations

The physical plant in both programs looked great. Everything was clean and in good repair. Staff in both facilities said the maintenance staff is always very prompt with whatever they need. The refrigerators were all well stocked. Emergency phone numbers, evacuation routes, and Children's Rights were posted. The Safe Place is always decorated nicely and has a welcoming environment. The interactions I observed between staff and youth were all appropriate.

Staff are doing all they can to meet the needs of the kids during the pandemic. Staff in both programs have had COVID-19 which has impacted staffing. Census is down in both programs. Staff are doing a good job following COVID-19 protocols.

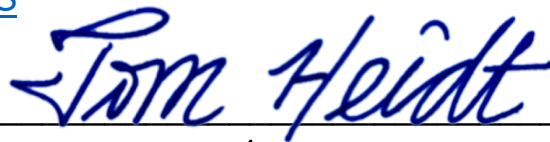
### Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report the Boys and Girls Aid Society of Oregon must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed or sent by regular mail to the following address:

Tom Heidt, Licensing Coordinator  
Department of Human Services  
Children's Care Licensing Program  
201 High Street SE, Suite 500  
Salem, Oregon 97301  
E-Mail: [Tom.Heidt@DHSOHA.State.OR.US](mailto:Tom.Heidt@DHSOHA.State.OR.US)

Licensing Coordinator's Signature: \_\_\_\_\_



Date: 10-25-2021

Manager Review: \_\_\_\_\_



Date: 10-18-2021