



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Youth Empowerment Shelter

Executive/Program Director: Livia Christensen

Date of Unannounced: April 22, 2022

Licensing Coordinator: Holly Ivey

Other Regulatory or Accrediting Agencies: Child Welfare, Treatment Services

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings	Repeat Findings Further Action Needed	Comments
<p>Service Planning 413-215-0741(2)(g) &413-215-0736(2)(a) Includes family, staff & other interested parties. On 11.23.2021, Holly Ivey, Licensing Coordinator, received a sample of client service plans from Isaiah Snyder, Interim Director, as records were locked at the time of the unannounced inspection. The service plans reviewed did not verify participation as the signature lines for participation were left blank. The program may want to consider including a space on the service plan to document efforts made to include families in service planning or the reasons why families were not included. REPEAT FINDING</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Service Planning 413-215-0741(2)(g) &413-215-0736(2)(a) Includes family, staff & other interested parties.</p> <ul style="list-style-type: none"> • ODHS Licensing Coordinator, Holly Ivey reviewed two youth files and verified that the above requirement was met. She reviewed service plans with signature of the youth, their family, and other interested parties.
<p>Service Planning 413-215-0741(2)(g) (2)(b) Monthly review. On 11.23.2021, Holly Ivey, Licensing Coordinator, received a sample of client service plans from Isaiah Snyder, Interim</p>	<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p>Service Planning 413-215-0741(2)(g) (2)(b) Monthly review.</p> <ul style="list-style-type: none"> • Unable to verify as there had not been a youth that had stayed past one month since the last review. The Program Manger must send the Licensing Coordinator a copy of a Service Plan for a resident that stays more than two months when this occurs to verify monthly reviews are occurring.

Director, as records were locked at the time of the unannounced inspection. The sample of services plans reviewed did not consistently verify that monthly reviews were occurring as there were months missing in some of the client records. REPEAT FINDING		
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New Findings from Site Visit	Comments
N/A	

Interview Summary
<p>Holly Ivey, Licensing Coordinator, was assisted by Livia Christensen, Executive Director, in conducting the walk through of the program. The walk through consisted of all areas in the house that youth have access. There were no youth in the home as the program was low on referrals. There were no youth to interview that were residing in the program.</p>

Observations
<p>One staff was observed while conducting the walk-through inspection, the staff assisted with inspecting the agency van, in which there were no deficiencies. The house was observed to be well kept, clean, and in good repair. Food was observed in the refrigerator and in the pantry.</p>

Corrective Actions and Timeframes:


Please submit the following to verify compliance.

Within 45 days of receipt of this report **Youth Empowerment Shelter** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must

submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to Holly.r.ivey@state.or.us or sent by regular mail to the following address:

Department of Human Services
Children's Care Licensing Program
Attn: Holly Ivey, Licensing Coordinator
201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 4-25-2022

Manager Review:  Date: 4-25-2022