



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Dragonfly Transitions

Executive Director: Mona Treadway/Michelle Hall

Program Director(s): Sarah Walker

Date of Unannounced: 8/5/22

Licensing Coordinator: Mary Torres

Other Regulatory or Accrediting Agencies: Joint Commission Accreditation

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings from unannounced site visit in November of 2021.	Repeat Findings Further Action Needed	Comments
<p>Personnel Files 413-215-0061 (1)(b) & (3)(b) reference checks complete and documented</p> <p>Two out of four personnel files reviewed did not have completed reference checks</p> <p>CORRECTIVE ACTION: Ensure that completed reference checks are kept in their respective personnel file.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Licensing verified that three recently hired employees on August 1st, 2nd and 8th of 2022 had reference checks completed as part of the hiring process.</p>
<p>413-215-0761 Homeless, Runaway, and Transitional Living Shelters: Safety (b) A child-caring agency must ensure that all of the following standards are met: (4) Building Requirements.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>Areas were cleaned as per the program in an email dated 3/11/22 and verified during the unannounced visit.</p>

<p>B) All buildings where children in care are present must be kept clean and in good repair.</p> <p>Sunflower:</p> <ul style="list-style-type: none"> - Food on pantry floor in kitchen. - Freezer in the back of the building has open, uncovered meat that is beginning to smell <p>Boarding House:</p> <ul style="list-style-type: none"> - Food on the pantry floor in the basement. - Refrigerators in basement area need deep cleaning. - Possible mold spores forming on bathroom ceiling 		
<p>413-215-0079 Licensing Umbrella Rules: Safety (b) Vehicle requirements. (A) Each vehicle used to transport a child in care must be: (i) Properly registered</p> <p>2005 Ford</p> <ul style="list-style-type: none"> - Has current tags, but no registration card in the vehicle <p>Corrective Action: Locate current registration card and place inside vehicle.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>The missing registration card was located and placed in the vehicle as per the program in an email dated 3/11/22.</p>
<p>413-215-0091 Licensing Umbrella Rules: Responsibilities of Licensees A licensee is responsible to do all of the following: (11) Notify the Department in the following circumstances: (a) Immediately when information on the "CCA Contact Information Form" changes. (b) Within one business day if a critical event occurs.</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>	<p>A new CCA contact form was submitted to Licensing on 5/2/22.</p> <p>The program began to resubmit critical event documentation as required to Licensing.</p> <p>The closure of Homestead was communicated and the program is taking the steps to have this facility site licensed through OHA and CCLP for reopening in late Summer/early Fall of 2022.</p>

<p>(c) 30 days or more prior to the voluntary closure or change to inactive status of a program of the child-caring agency.</p> <p>Significant management changes to include the departure of the newly appointed Executive Director and Program Director were not reported to Licensing.</p> <p>The notification of critical events is not being submitted to Licensing as previously arranged. Youth report one significant incident of peer threatening physical harm to others with what would be considered a weapon.</p> <p>Homestead was closed without notification to Licensing.</p> <p>Corrective Action: Resume submitting all critical event reports to Licensing. Maintain communication with Licensing when significant staffing or programmatic events occur</p>		
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New Findings from Site Visit	Comments
<p>413-215-0746 Medication Storage and Dispensing (Technical Amended 01/14/20) (2) Medication storage. All prescription and non-prescription medications must be contained in locked storage in the facility and must be kept in a manner that makes them inaccessible to child in care</p>	<p>Boarding House - An unsecured/unauthorized over the counter medication bottle (aspirin) was found in bedroom #4 during unannounced tour. The bottle was immediately confiscated by staff.</p> <p>CORRECTIVE ACTION: Provide a solution as to how the program will reduce and/or prevent similar situations from occurring.</p>

Interview Summary

A tour of the campus was led by one of the Program Coordinators. During this tour, three staff members and two residents were interviewed. During the site visit, the following information was shared and gathered.

- There are 3 males in the Boarding House. The Sunflower House currently has 5 females.
- The program is emphasizing more communal meals for residents.
- The Boarding House has switched out bunk beds for twin sized bed frames.
- Air conditioning window units have been installed in each room.
- Many of the residents have secured employment in town.
- Temperature checks and COVID related symptoms are monitored daily.
- The program recently hired a new Academic/Vocational Coordinator as well as a new HR Coordinator.

One resident reports being at Dragonfly for almost a year, spontaneously sharing; "I love it!" and that the program "is the best thing that happened to me." The resident attributes doing well at Dragonfly to being "open" to the overall experiences the program has to offer. The resident reports feeling safe within program and has a "great relationship" with staff. The resident confirms having met all treatment goals and has plans to transition living independently on September 1st. Staff were identified as a program strength. The only area of improvement suggested by this resident was for staff to conduct complete research on places to go before heading out to confirm hours of operation. The second resident interviewed has been in program for 9 months and plans to move in with friends in approximately 21 days. This youth reports feeling safe within program but did experience a sense of uneasiness when another resident in another building appeared to be "unstable" on campus. The youth denied an immediate discharge regarding this peer despite concerning actions but learned of a discharge after a second event that took place shortly after the first one. Licensing was aware of these situations at the time the events occurred. The variety of group topics was identified as a strength. A suggestion for the mentors having more training on how to appropriately support a youth going through an emotional "meltdown" was made. The resident recalls witnessing a mentor's awkward interaction with a peer who was struggling emotionally. The resident feels that the mentor would have been better equipped to handle the situation had the mentor had better "emotional training." The resident also suggested that the program become more "individualized," taking into account the youth's own pace in accomplishing goals. The youth explained experiencing anxiety over completing the program's "phases." The youth reports finding more success in meeting goals with an individualized plan. The youth shared an incident where a peer within the program committed suicide. The resident appreciated how the program supported youth and staff after the incident. Youth were given extra support and supervision and the resident felt it was the appropriate amount and not overbearing. A month and a half after the incident, staff were still actively checking in on youths' whereabouts if gone for more than 2 hours. Currently these checks are not happening as frequently. The resident feels these checks were beneficial at the time they were occurring and would suggest that the checks be reimplemented.

Both residents who were interviewed are employed within the community.

Observations

Both the Boarding and Sunflower House were organized and tidy.

Many of the residents were off campus at the time of tour, working within the community.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Dragonfly Transitions** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to **Mary Torres @ mary.torres@odhsoha.oregon.gov** or sent by regular mail to the following address:

Department of Human Services
Children's Care Licensing Program

Attn: Mary Torres

201 High St. SE Suite 500
Salem, OR 97301

Licensing Coordinator's Signature:  Date: 8/17/22

Manager Review:  Date: 8-17-2022