



Licensed Child Caring Agency Unannounced Site Visit Report

Licensee: Mid-Willamette Valley Community Action (MWVCA)

Executive Director: Jimmy Jones

Program Director: Alisa Tobin

Shelter Manager: Francisco Sanchez

Date of Unannounced: 10/27/22

Licensing Coordinator: Mary Torres

Other Regulatory or Accrediting Agencies: Oregon Department of Human Services, Child Welfare - Treatment Services

Purpose: Per OAR 413-215-0101 (1) (b) Children’s Care Licensing is required to perform at least one unannounced site visit a year where children in care reside.

Previous Findings from October 2021’s Unannounced Site Visit	Repeat Findings Further Action Needed	Comments
There were no new findings identified during the October 2021’s unannounced site visit	Yes <input type="checkbox"/> No <input type="checkbox"/>	
	Yes <input type="checkbox"/> No <input type="checkbox"/>	

New Findings from Site Visit	Comments
413-215-0761 Homeless, Runaway, and Transitional Living Shelters: Safety (b) A child-caring agency must ensure that all of the following standards are met:	Bathroom located in the basement area <ul style="list-style-type: none"> - Vent is dusty. - Shower curtain is discolored/stained from the bottom - Mirror door does not securely close - Floorboard is not secured to wall

<p>(B) All buildings where children in care are present must be kept clean and in good repair. Major appliances and heating, ventilation, plumbing and electrical systems must be functional and in good repair.</p>	<p>Group Room</p> <ul style="list-style-type: none"> - Wires observed hanging in the corner of the room <p>Courage Room</p> <ul style="list-style-type: none"> - At the time of the visit, the Eastside window did not have a window covering <p>Friendship Room</p> <ul style="list-style-type: none"> - Overhead light fixture was missing a light cover - Light switch missing on/off turn dial <p>CORRECTIVE ACTION:</p> <ul style="list-style-type: none"> - Dust/clean bathroom vent in basement bathroom - Replace shower curtain in basement bathroom - Repair/replace mirror door in basement bathroom as previously noted on maintenance log - Replace/secure floorboard to wall in basement bathroom as previously noted on maintenance log - Secure hanging wires to the wall in the Group Room - Find/replace window covering in Courage Room. - Replace light cover to bare overhead light fixture in Friendship Room - Replace on/off turn dial on light switch in Friendship Room
<p>413-215-0091 Licensing Umbrella Rules: Responsibilities of Licensees (11) Notify the Department in the following circumstances: (a) Immediately when information on the "CCA Contact Information Form" changes. An updated form may be submitted electronically, or the change may be communicated directly to a department licensing coordinator.</p>	<p>A previously requested CCA Contact Information Form with updated information has yet to be submitted to Licensing.</p> <p>CORRECTIVE ACTION: Submit updated CCA Contact Information Form to Licensing</p>
	<p>-</p>

<p>Interview Summary</p>
<p>The following information was shared and captured during this unannounced site visit:</p> <ul style="list-style-type: none"> - The program is currently serving 4 community referred youth with one youth having arrived just the night before. - Although the program recently hired a team of new employees, they have yet to complete the required training and are not providing direct care at this time. - Youth are assigned a laundry day during the week. Bedding is washed twice a week. - The program has a food coordinator who prepares menus and shops for food. Direct care staff prepare all meals for youth. Youth are able to assist in some minimal meal preparation if there is interest on the youth's part.

- All staff are trained to conduct the intake process of youth entering the program.
- The program routinely solicits feedback from youth through a focus group to improve program services.
- Deep cleaning of all rooms occurs every Sunday.

One youth who was currently on campus during this visit was interviewed. A second youth also on site declined an interview. The youth reports feeling safe within the program and was complementary of staffs' skills and their positive relationship with all residents. The youth enjoys the food prepared by staff and reports getting plenty to eat to include the availability of snacks throughout the day. Goals for the youth have been identified and the youth reports having a good understanding of what needs to be worked on while in program. Strengths of the program were directly related to the "cool" staff. There were no areas of weaknesses identified.

Observations

The program is still feeling the strain related to a lack of staff members. Management team members are still covering shifts and offering additional on-site support for existing staff and youth.

The management team continues to meet on a monthly basis with Licensing and Child Welfare, Treatment Services to discuss updates and changes.

Youth on site were independently engaged in separate activities in a quiet setting with staff being immediately available.

Two random youth files were reviewed. There was discussion around the reality of parental engagement lacking at times and how the program makes every effort to engage parents as well as other natural supports for the youth they serve.

Corrective Actions and Timeframes:

Please submit the following to verify compliance.

Within 45 days of receipt of this report **Mid-Willamette Valley Community Action (MWVCA)** must submit a letter of verification indicating the agency is in compliance with the specific rules cited above and describing how compliance will be maintained going forward. Along with the letter of verification, the agency must submit any and all specific documentation requested in the body of this report. The letter of verification and any additional requested documents can be emailed directly to **Mary Torres** at mary.torres@odhsoha.oregon.gov or sent by regular mail to the following address:

Department of Human Services
 Children's Care Licensing Program
Attn: Mary Torres
 201 High St. SE Suite 500
 Salem, OR 97301

Licensing Coordinator's Signature:  Date: 11/1/2022

Manager Review:  Date: 10-31-2022