

Action Request Transmittal Developmental Disabilities Services



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Number: DD-AR-21-025

Issue date: 4/7/2021

Topic: Developmental Disabilities

Due date:

Subject: OregONEligibility Medicaid Renewal Notifications

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

CDDP's will receive a list of the names from ODDS of children who are due for Medicaid renewals each month. CDDP's are required to contact these families directly and ask them to be aware that they will receive a packet in the mail and explain the importance of completing the renewal in the time allotted. This includes explaining that if they lose Medicaid for failure to renew, they will also lose Medicaid-funded DD services. You may also provide the family with this Renewal Guide for Families in their preferred language:

- [ODDS Medicaid Renewal Guide for Families of Children Who Experience Intellectual or Developmental Disabilities \(I/DD\)](#)
 - [Russian](#)
 - [Simplified Chinese](#)
 - [Somali](#)
 - [Spanish](#)
 - [Vietnamese](#)

Reason for action:

Families who fail to return the renewal application will risk losing not only their Medicaid benefits, but also their DD services that are tied to Medicaid. There is currently no way for CDDP's to go into the system to check the status of a renewal. The families listed in renewal emails should have received these notifications in the mail from APD/CCU. The family will receive one additional notification if they do not complete the packet and will be given 30 days to submit before benefits are terminated.

Communication/training:

The Microsoft Teams meeting: **Review of CDDP Guidance for Assisting Families with Medicaid Applications in ONE** is April 15, 2021 at 2:00PM – 3:00PM. The link to participate is here: [Join the Microsoft Teams Meeting](#), or you can call [971-277-2343](tel:971-277-2343) using conference ID: 176104318# to hear only the audio portion of the meeting. Please send questions in advance to ODDS.INFO@state.or.us.

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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