

Information Memorandum Transmittal Developmental Disabilities Services



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Authorized signature

Number: DD-IM-21-042

Issue date: 6/3/2021

Topic: Developmental Disabilities

Due date:

Subject: Resuming In-Person Visits for the Development of Scopes of Work

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In-Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: On June 7, 2021, ODDS will be resuming in-person home visits to develop scopes of work for home modifications.

If there has been an approval for the development of a scope of work, ODDS will email the case management entity, and when possible, the Individual or family. Written approval must be received from the Individual, the family, or the Individual's representative to allow ODDS to conduct an in-home visit to develop a scope of work. Everyone who will be in attendance during the in-person visit must wear a mask over the nose and mouth and ensure social-distance. Any person who is unable to wear a mask over the nose and mouth must remain in a separate room during the entire in-person visit or not be in the home.

If the Individual or family is not comfortable with an in-person visit at this time, ODDS will continue to keep the approval for the development of a scope of work on hold until December 31, 2021.

If you have any questions about this information memorandum, contact:

ODDS.HomeMods@dhsosha.state.or.us

This transmittal will be discussed during the next Transmittal Review.

These meetings are held the second Wednesday of every month at 2 pm

using Microsoft Teams: [Join Microsoft Teams Meeting](#)

or you can call to hear the audio only: 971-277-2343 Conference ID: 403 980 561#

Please try to send questions in advance to ODDS.Questions@dhsosha.state.or.us