

Policy Transmittal Developmental Disabilities Services



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Number: DD-PT-21-047

Issue date: 6/28/2021

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	OR310 No Longer Pending CME Approval		
Policy/rule number(s):		Release number:	
Effective date:	06/24/2021	Expiration date:	
References:			
Web address:			

Discussion/interpretation: Beginning 06/24/2021, Case Management Entities (CME) will no longer be required to approve each OR310 expenditure in eXPRS. Once the Service Prior Authorization (SPA) has been authorized by the CME, the Behavior Professional will be able to bill against the total authorized limit and the payment will no longer pend.

Behavior Professionals will continue to need to maintain a record of the services provided as maintenance of the Positive Behavior Support Plan (PBSP). Invoices for maintenance of the PBSP must be sent to the CME when the Behavior Professional enters the Service Delivered (SD) billing entries into eXPRS.

Any request for exceptional funding for additional OR310 must be accompanied by the record of services provided to maintain the PBSP. The documentation submitted with the request for additional maintenance of the PBSP must identify all OR310 hours have been expended on services are in alignment with OAR 411-304 and the Expenditure Guidelines.

CME Quality Assurance Reviews will include an evaluation of the invoices received to ensure that the services are in alignment with OAR 411-304 and the Expenditure Guidelines.

Implementation/transition instructions:

Training/communication plan: Managers and Directors to share this information with all who authorize OR310.

Local/branch action required: NA

Central office action required: NA

Field/stakeholder review: Yes No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy transmittal, contact:

Kirsten.G.Collins@dhsosha.state.or.us

This transmittal will be discussed during the next Monthly Transmittal Meeting.

These meetings are held the second Wednesday of every month at 2 pm.

The link will be the same each month: [Join Microsoft Teams Meeting](#)

Call-in at: 971-277-2343 Conference ID: 403 980 561#

Please send questions about this transmittal in advance to

ODDS.questions.@dhsosha.state.or.us