

Action Request Transmittal Developmental Disabilities Services



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Number: DD-AR-21-062

Issue date: 7/26/2021

Topic: Developmental Disabilities

Due date: 7/30/2021

Subject: Category 3 (Tier 4, 5, 6) On-Going and Maintenance Rate Adjustment

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Employment Provider Agencies |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Reason for Action: Upon publication on 7/12/2021 of the [Expenditure Guidelines](#), there was an error in the Category 3 (Tier 4, 5, 6) Job Coaching rate for On-Going and Maintenance rates. The On-Going and Maintenance Job Coaching rates were published and rolled as \$62.44, but should have been published and rolled as \$70.25. Upon publication of this transmittal, the [Expenditure Guidelines](#) have been updated to reflect the proper rate.

A few other minor discrepancies have been updated due to the eXPRS rate matrix and expenditure guidelines having a \$.01 discrepancy. When eXPRS rates were rolled they were rolled accurately and the expenditure guidelines are being corrected to reflect those changes.

Required Action: At this time, ODDS is requesting that Category 3 Job Coaching rates for On-Going and Maintenance Job Coaching rates are updated in eXPRS from 7/1/2021 forward because the eXPRS rate matrix was not accurate and did not allow for the Category 3 Job Coaching rates for On-Going and Maintenance Job Coaching to be accurately reflected. Fortunately, this only affects a few individuals and most of these rates have not yet been billed.

If nothing has been billed against the SPA, the Case Management Entity (CME) must:

1. Void the authorizations; and
2. Reauthorize the rate at \$70.25

If the provider has already billed against the SPA, the CME must:

1. Send a Plan of Care (POC) Update Request to ODDS.FundingAllocationCoordinator@dhsosha.state.or.us with the individuals name, prime and the service to be updated and ODDS will update the SD and claims to the new rate

Note: this change is only required for 7/1/2021 forward.

Any new authorizations for Category 3 Job Coaching rates for Employment provider agencies must be authorized at \$70.25.

ODDS has sent e-mails to the impacted CMEs. However, there is a chance that some authorizations had not been entered when ODDS reviewed to determine who may be impacted. If you are notified by a provider of this rate differential, or in the event that you identify someone who this impact, please follow the above steps to correct the rates.

Communication/training: This transmittal will be discussed during the next Monthly Transmittal Review. These meetings are held the second Wednesday of every month at 2 pm using the TEAMS platform. The link to participate is here: [Join Microsoft Teams Meeting](#), or you can call 971-277-2343 using conference ID: 468 508 153# to hear only the audio portion of the meeting. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

Field/stakeholder review: Yes No

This was an administrative error that must be corrected, it

If yes, reviewed by: is not subject to review.

If you have any questions about this action request, contact:

Contact(s): Acacia McGuire Anderson	
Phone:	Fax:
Email: acacia.mcguireanderson@dhsosha.state.or.us	