Policy Transmittal
Developmental Disabilities Services

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Number: DD-PT-21-087
Issue date: 9/29/2021

Topic: Developmental Disabilities

Transmitting (check the box that best applies):
- New policy
- Policy change
- Policy clarification
- Administrative Rule
- Manual update
- Executive letter

Due date:

Applies to (check all that apply):
- All DHS employees
- Area Agencies on Aging: {Select type}
- Aging and People with Disabilities
- Self Sufficiency Programs
- County DD Program Managers
- Support Service Brokerage Directors
- ODDS Children’s Residential Services
- Child Welfare Programs
- County Mental Health Directors
- Health Services
- Office of Developmental Disabilities Services (ODDS)
- ODDS Children’s Intensive In Home Services
- Stabilization and Crisis Unit (SACU)
- Other (please specify): 24 hour residential providers; adult foster care providers

Policy/rule title: Temporary Reduced Staffing Capacity Policies
Policy/rule number(s):
Effective date:
Release number:
Expiration date:
References:
Web address:

Discussion/interpretation:

Oregon is facing critical workforce shortages within the developmental disabilities services system, most severely impacting residential service providers and case management entities (CMEs). These shortages represent risks to the health, safety, and welfare of the people receiving services. ODDS, along with multiple partners, has identified policy and practice changes to help alleviate the impacts of this crisis while maintaining health, safety, and continuity of supports for individuals served.

DHS 0079 (01.19)
These policy changes have been collected and detailed in the *Temporary Provider Capacity Policy Guide*. The policies and practices contained in the guide will be allowed until January 31, 2022. ODDS will review these policies on a regular basis and may alter, end, or extend them as needed. Exercising these policy options should be a last resort in response to acute workforce shortages only.

Policy and practice changes contained in the *Temporary Provider Capacity Policy Guide* include:

- Modifications to the licensing process.
- Processes and standards related to temporary capacity changes for 24-hour residential homes, including the effects on rates.
- Processes and standards related to individuals temporarily staying away from their home, including alternate licensed and unlicensed settings.
- Designated authority for CMEs to authorize certain types of exceptions.
- Placement and funding changes for DD-eligible children under the custody of Child Welfare.
- Support for children returning home from residential settings.
- Expanding the roles of CME staff within the CME.

**Training/communication plan:**

These policies will be discussed **Wednesday, October 6, from 8:30 to 10:00 a.m.** using the Zoom platform. Spanish, American Sign Language (ASL), and live captioning will be provided. To request other accommodations or languages, please send an email to **ODDS.Questions@dhsoha.state.or.us** by Friday, October 1 at 2PM.

**Please click the link below to join the webinar:**

https://www.zoomgov.com/j/1615379654?pwd=WmN1TVRhOGdld3lSc1hQVkJ0V2tBdz09 Passcode: 182597

Or One tap mobile:
US: +16692545252,,1615379654#,,,,*182597# or +16468287666,,1615379654#,,,,*182597#

Or Telephone:
Dial +1 669 254 5252 or +1 646 828 7666
**Webinar ID:** 161 537 9654 **Passcode:** 182597

Please send other questions in advance to **ODDS.Questions@dhsoha.state.or.us.**
Field/stakeholder review:  Yes  No

If yes, reviewed by: Multiple organizations and individuals contributed to these policies.

If you have any questions about this policy, contact:

Contact(s): ODDS Staff

Phone:                 Fax:                      

Email: ODDS.Questions@dhsoha.state.or.us

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