

Policy Transmittal Developmental Disabilities Services



UPDATED

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Number: DD-PT-21-087

Issue date: 10/12/2021

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (please specify): 24 hour residential providers; adult foster care providers |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	Temporary Reduced Staffing Capacity Policies		
Policy/rule number(s):		Release number:	
Effective date:	09/29/2021	Expiration date:	
	Updated 10/12/2021		
References:			
Web address:			

Updates for 10/12/2021

The Temporary Reduced Staffing Capacity Policies guide has been revised to:

- Emphasize that these policies may not be used to infringe upon individual's rights.
- Require CMEs to track temporary residences.

- Require CMEs to update 24 hour residential (SE50) CPAs when someone is staying in an alternate licensed setting.
- Copies of all involuntary exits resulting from staff shortages must be sent to ODDS.
- End the option of allowing an individual to temporarily reside with a DSP.

Discussion/interpretation:

Oregon is facing critical workforce shortages within the developmental disabilities services system, most severely impacting residential service providers and case management entities (CMEs). These shortages represent risks to the health, safety, and welfare of the people receiving services. ODDS, along with multiple partners, has identified policy and practice changes to help alleviate the impacts of this crisis while maintaining health, safety, and continuity of supports for individuals served.

These policy changes have been collected and detailed in the [Temporary Provider Capacity Policy Guide](#). The policies and practices contained in the guide will be allowed until January 31, 2022. ODDS will review these policies on a regular basis and may alter, end, or extend them as needed. Exercising these policy options should be a last resort in response to acute workforce shortages only.

Policy and practice changes contained in the [Temporary Provider Capacity Policy Guide](#) include:

- Modifications to the licensing process.
- Processes and standards related to temporary capacity changes for 24-hour residential homes, including the effects on rates.
- Processes and standards related to individuals temporarily staying away from their home, including alternate licensed and unlicensed settings.
- Designated authority for CMEs to authorize certain types of exceptions.
- Placement and funding changes for DD-eligible children under the custody of Child Welfare.
- Support for children returning home from residential settings.
- Expanding the roles of CME staff within the CME.

Training/communication plan:

This transmittal will be discussed during the next Monthly Transmittal Review. These meetings are held the second Wednesday of every month at 2 pm using the TEAMS platform. The link to participate is here:

[Join Microsoft Teams Meeting](#), or you can call 971-277-2343 using conference ID: 468 508 153# to hear only the audio portion of the meeting. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

Field/stakeholder review: Yes No

If yes, reviewed by: Multiple organizations and individuals contributed to these policies.

If you have any questions about this policy, contact:

Contact(s): ODDS Staff	
Phone:	Fax:
Email: ODDS.Questions@dhsosha.state.or.us	

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