

Action Request Transmittal Developmental Disabilities Services



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Number: DD-AR-21-094
Issue date: 11/1/2021

Topic: Developmental Disabilities

Due date:

Subject: ODDS DD 56 Provider Rent Subsidy and DD 156 General Fund Room & Board

Applies to (check all that apply):

- All DHS employees
- Area Agencies on Aging: {Select type}
- Aging and People with Disabilities
- Self Sufficiency Programs
- County DD Program Managers
- ODDS Children's Residential Services
- Child Welfare Programs
- County Mental Health Directors
- Health Services
- Office of Developmental Disabilities Services (ODDS)
- ODDS Children's Intensive In Home Services
- Stabilization and Crisis Unit (SACU)
- Other (*please specify*): SE50 and SE142 Providers receiving 56 rent subsidies, ODDS Operations

Action required:

The Social Security Administration will be implementing a 5.9% Cost of Living Adjustment (COLA) for Social Security recipients as of January 1, 2022. The full Supplemental Security Income (SSI) standard (known as the Federal Benefit Rate or FBR) for one person will increase from \$794.00 to \$841.00 per month which includes:

<u>Room & Board</u>	<u>Room Only</u>	<u>Personal Incidental Funds</u>
\$654.00	\$254.00	\$187.00

General Fund Room & Board:

For authorized Intellectual/Developmental Disabilities (I/DD) Individuals receiving General Fund Room & Board (DD 156), the monthly rate will increase to \$841.00. Community Developmental Disabilities Programs (CDDPs) will need to request continued funding at the revised monthly rate of \$841.00. Requests for DD 156 funding are to be submitted to the Office of Developmental Disabilities Services (ODDS)

Operations Administration Unit (OAU) at CAU.Invoice@dhs.ohio.gov following the DD 156 General Fund Room & Board Standards and Procedures.

Rent Subsidy:

For Rent Subsidy (DD 56), the difference between room & board and the amount of room & board to be used for food (per OAR 461-155-0250) determines the amount allowable for rent from the SSI. This amount is part of the calculations used to determine the monthly rate for Rent Subsidy. As there is a 5.9% SSI COLA increase effective January 1, 2022 the rates are as follows as of January 1, 2022:

<u>Room & Board</u>	<u>Amount of R&B to be used for food</u>	<u>Allowable Rent from SSI (R&B minus food)</u>
\$654.00	\$201.00	\$453.00

Per the DD 56 Rent Subsidy Standards and Procedures, a Rent Subsidy Budget worksheet is to be completed annually for all I/DD residential sites currently receiving DD 56 funding. This budget is required to reflect changes to the rent/lease/mortgage payments and allowable utilities in the last calendar year. The Rent Subsidy Budget worksheet will also include any changes to licensed capacity for DD 50 24-Hour Residential settings and DD 142 Children’s Residential Settings, and other housing subsidies.

All I/DD Providers currently receiving DD 56 funding will receive an email from ODDS OAU with the January 2022 Rent Subsidy Budget Worksheet template. The January 2022 Rent Subsidy Budget Worksheet will need to be fully completed by the I/DD Provider for **each I/DD residential site currently receiving DD 56** funding and submitted to CAU.Invoice@dhs.ohio.gov by <date>. Rent Subsidy Budget Worksheets are not to be filled out for I/DD residential sites that are not currently receiving DD 56 funding.

I/DD Providers will not be able to submit Rent Subsidy DHS Contractor Invoices for payment for services for January 2022 and forward until the January 2022 Rent Subsidy Budget Worksheets are received, reviewed, and approved by ODDS OAU.

The January 2022 Rent Subsidy Budget Worksheet(s) will be sent by the CAU Invoice email box to the I/DD Provider’s email address that is currently on the DD Provider’s Rent Subsidy DHS Contractor Invoice of the most current invoice submitted for payment. If this email address is no longer valid or the January 2022 Rent Subsidy Budget Worksheet(s) needs to be sent to another person at the I/DD Provider agency, please contact Warren Pendergast at CAU.Invoice@dhs.ohio.gov as soon as possible.

Changes to the DD 56 monthly rate will be effective for services on and after January 1, 2022. I/DD Providers will receive an updated Rent Subsidy DHS Contractor Invoice template(s) to use for services beginning January 1, 2022.

The previous version of the Rent Subsidy DHS Contractor Invoice template(s) is only to be used for services for January 1, 2021 to December 31, 2021. Rent Subsidy DHS Contractor Invoices for services for January 2022 forward cannot be submitted to ODDS OAU until the I/DD Provider has received the new DHS Contractor Invoice template(s) from the ODDS OAU.

Foster Care Providers:

This transmittal only covers DD 56 and DD 156 and is not intended for foster care providers.

Reason for action:

To inform I/DD Providers of Room and Board rate changes for SSI recipients and requirements for continued funding for DD 56 Rent Subsidy and DD 156 General Fund Room and Board.

Field/stakeholder review: Yes No
CDDPs and I/DD Provider Agencies currently receiving
If yes, reviewed by: DD56

Communication/training:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

- The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings: <https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>
- After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsosha.state.or.us at least three business days prior to the meeting.

If you have any questions about this action request, contact:

Contact(s): Heather Smith	
Phone:	Fax:
Email: cau.invoice@dhsosha.state.or.us	