

Information Memorandum Transmittal Developmental Disabilities Services



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Number: DD-IM-21-099

Issue date: 12/2/2021

Topic: Developmental Disabilities

Due date:

Subject: Grants for DSA and Employment Providers

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (please specify):
DSA/Employment I/DD Providers |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The Office of Developmental Disabilities Services (ODDS) has issued grant applications for day support activities (DSA) and employment providers due to the workforce crisis and COVID-19 pandemic. The total funding for these grants is \$5 million.

This grant funding is for:

1. Operational Costs Due to COVID-19 Service Limitations
2. Recruitment and Retention
 - Hiring bonuses for new staff
 - Retention bonuses for new staff
 - Referral bonuses for current staff
 - Retention referral bonuses for current staff
 - Retention bonuses for current staff

3. Marketing

- Social media campaign costs such as, but not limited to, Indeed, Facebook, Google, and job search websites
- Website development services
- Social Media consultant services and/or subscription
- Cost to create targeted social media ads, videos, and other content for recruitment
- Online recruiting services
- Marketing consultation services

4. COVID-19 Relief Funding

- Vaccination bonuses for current and new staff
- Personal Protective Equipment (PPE) supplies for staff due to COVID-19
- Resources for staff who have an approved medical or religious exemption to the COVID-19 vaccination requirement
- Incentives for DSPs working in an outbreak setting
- COVID-19 test kit expenses

5. Training

- Reimbursement for staff to attend Association of People Supporting Employment (APSE) and Association of Community Rehabilitation Educators (ACRE) credentialed courses.
- Other specialized training courses that staff will attend. Topics could include, but are not limited to, self-care, workforce engagement, teamwork, dual diagnosis, disability related topics, positive behavior support strategies, subscriptions to platforms such as Open Future Learning or other similar employment related training platforms.

6. Job Development Bonuses for Vocational Rehabilitation (VR) Track Three Customers

- Up to a \$2,500 one-time bonus payable to staff for all VR Track Three ODDS eligible individuals placed and retained in 2021 at agency discretion. This includes each customer that the job developer/agency received a retention payment through VR.

7. Transportation expenses

- Bus passes for staff

8. Childcare subsidies for staff

- Amount to be determined by provider agency

Additional Information:

To apply, eligible provider agencies must complete and sign an application “[GRANT APPLICATION: ODDS DSA AND EMPLOYMENT PROVIDERS](#)” and submit it to ODDSARPA.funding@dhsosha.state.or.us **no later than 5 p.m. on Dec. 9, 2021**. Due to the funding structure, late submissions will not be accepted.

In order to ensure all funding is allocated, ODDS will determine the final amount of the grant awards by the number of Employment and DSA agencies that apply. Once all applications are received, ODDS will allocate funding based on the size of the agency’s Employment and DSA programs. Size will be determined based on average monthly revenue between the period of 7/1/2019 and 6/30/2021. For smaller agencies, no less than \$5,000 will be awarded.

Funding may be utilized for operational costs for the period of 8/1/2021 to 6/30/2022.

If you have questions regarding this grant, including agency eligibility, eligible expenses, or deadline concerns, contact the ODDS Special Projects Unit at ODDSARPA.funding@dhsosha.state.or.us.

Communication/training:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsosha.state.or.us at least three business days prior to the meeting.

If you have any questions about this information, contact:

Contact(s): ODDSARPA.Funding@dhsosha.state.or.us	
Phone:	Fax:
Email: ODDSARPA.Funding@dhsosha.state.or.us	

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