

Information Memorandum Transmittal Developmental Disabilities Services



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Number: DD-IM-21-102

Issue date: 12/8/2021

Topic: Developmental Disabilities

Due date:

Subject: DD Personal Support Worker Rate Increase, Effective Jan 1, 2022

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: As a result of the 21-23 Collective Bargaining Agreement for DD Personal Support Workers, ODDS will be increasing rates for PSW services provided beginning January 1, 2022.

ODDS will complete the PSW rate increase process ***beginning on Thursday 12/9/2021 to be completed by Wednesday 12/15/2021***. The rate increase process will be applied to existing POC Service Prior Authorizations (SPAs) for PSW providers in eXPRS as of ***Thursday 12/9/2021*** that are in Draft, Pending and Accepted statuses. ***We ask CMEs to not enter rate increases for new or existing PSW SPAs after Thursday 12/9/2021, as to not interfere with the rate increase process. If you have added the \$0.90 to future SPAs please change them back!***

PSW hourly services to receive a \$0.90 per hour rate increase effective 1/1/2022 are:

- **OR526/NA** – Attendant Care
- **OR526/ZE** – Attendant Care, 2:1 staff support
- **OR401/W5** – Individual Job Coaching, initial
- **OR401/W6** – Individual Job Coaching, ongoing
- **OR401/W4** – Individual Job Coaching, maintenance
- **OR530/NA** – Respite Services for Family Support

- **OR545/NA** – On the Job Attendant Care
- **OR545/ZE** – On the Job Attendant Care, 2:1 staff support

Other PSW services to receive rate increases effective 1/1/2022 are:

- **OR507/NA** – Daily Relief Care increases to \$236.00 per day
- **OR508/NA** – Hourly Relief Care/Awake Hours increases to \$14.75 per hour
- **OR004/WD & WE** – Mileage transportation increases to \$0.56 per mile

New SPAs for PSWs that begin 1/1/2022 will be created and saved to **draft** status for CME staff to review & submit.

After Wednesday 12/15/2021, CMEs will want to review their **draft** SPAs for DD PSW providers that have a start date of 1/1/2022 to ensure that the rate listed on the SPA accurately reflects the appropriate rate increase, then submit those SPAs. In addition, CMEs can then add any new SPAs for DD PSW providers, assuring that the SPA date ranges align with the rate increase effective dates, and that the correct rate is entered for the applicable SPA dates.

An updated DD PSW Rate Matrix guide is attached.

Prior to 12/15/2021 PSW rates with existing Professional Development Certification (PDC), Enhanced or Exceptional PSW rates will receive their \$.90 rate increase without action on your part. **Post 12/15/2021**, PSWs qualifying for PDC, Enhanced or Exceptional rates will need SPAs manually updated by CMEs while the SPAs are still in **draft** status.

The user guide for mass submission of SPAs can be found here:

<https://apps.state.or.us/exprsDocs/HowToSubmitMultipleSPABatch.pdf>

The not-to-exceed (NTE) rate table entries for PSW authorized services have been updated in eXPRS to facilitate this rate increase work.

CME staff entering PSW SPAs for services with date ranges that cross from 12/31/2021 to 1/1/2022 may receive a validation error if the SPA date range crosses a rate table date-break. That validation error information is:

ERROR MESSAGE:	WHAT IT MEANS:	HOW TO FIX IT:
<p><i>Your request could not be completed because: No positive ranked continuous rate for service element [xxx] procedure code [OR***] modifier code [W*] between [mm/dd/yyyy and mm/dd/yyyy]</i></p>	<p>The NTE rate table entry for the POC procedure/modifier code combination has a date break that falls within the date range of the SPA created. Since there is no continuous applicable NTE rate table entry for that procedure/modifier code combination, the SPA must be broken up into date ranges that align with the NTE rate table entry date ranges/breaks.</p>	<ul style="list-style-type: none"> • Adjust the SPA(s) date range(s) to align with the NTE rate table date ranges, and then use the rate that applies for each separate SPA date range.

For rate corrections needed on SPAs that are no longer in **draft** status, please submit a POC Rate Update request to ODDS.FundingAllocationCoordinator@dhsoha.state.or.us.

Communication/training: This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsoha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings: <https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsoha.state.or.us at least three business days prior to the meeting.

If you have any questions about this information, contact:

Contact(s): ODDS Funding Allocation Coordinator	
Phone:	Fax:
Email: ODDS.FundingAllocationCoordinator@dhsoha.state.or.us	



DD Personal Support Worker Rate Matrix

(per the SEIU/PSW-HCW Contracts)

Updated rates for date ranges listed

(updated 12/3/2021)

	per the 21-13 PSW CBA	per the 19-21 PSW CBA	
	Jan 1, 2022 -->	Jul 1, 2020 - Dec 31, 2021	Jan 1, 2020 - Jun 30, 2020
PSW Base Rate (hourly)	\$16.67	\$15.77	\$15.00
PSW PDC Rate (+\$0.50 hourly)	\$17.17	\$16.27	\$15.50
PSW Enhanced Rate (hourly)	\$17.67	\$16.77	\$16.00
PSW Exceptional Rate (hourly)	\$18.67	\$18.77	\$18.00
CIIS PSW Base Rate (hourly)			
	\$19.01	\$18.11	\$17.34
PSW Job Coach Base Rate (hourly)			
	\$18.17	\$17.27	\$16.50
PSW Job Coach PDC Rate (+\$0.50 hourly)			
	\$18.67	\$17.77	\$17.00
PSW Job Coach Enhanced Rate (hourly)			
	\$19.17	\$18.27	\$17.50
PSW Job Coach Exceptional Rate (hourly)			
	\$21.17	\$20.27	\$19.50
PSW Daily Relief Care Rate (per day)			
	\$236.00	\$212.00	\$204.00
PSW Hourly Relief Care/ Awake Hours Rate (hourly)			
	\$14.75	\$13.25	\$12.75
Mileage Reimburesment Rate (per mile)			
	\$0.56	\$0.485	\$0.485
PSW Travel Time (hourly)			
	\$16.67	\$15.77	\$15.00