

# Information Memorandum Transmittal Developmental Disabilities Services



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**Number:** DD-IM-21-103  
**Issue date:** 12/16/2021

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Documents Added to the Case Manager Resource Page

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                               | <input type="checkbox"/> County Mental Health Directors                                  |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}           | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities              | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                       | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input checked="" type="checkbox"/> County DD Program Managers           | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                            |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors  | <input type="checkbox"/> Other ( <i>please specify</i> ):                                |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services |  |
| <input type="checkbox"/> Child Welfare Programs                          |  |

**Message:** The Office of Developmental Disabilities Services maintains an ONA Case Managers web page located at: [Case Manager ONA Resource](#)

The following documents were added:

**ONA SC.PA Annual Assessment Manual Version 2:** Updated manual for reference when conducting SC/PA annual assessments.

**SC.PA Annual ONA Desk Guide:** A new guide to assist SC/PAs completing annual assessments.

**Communication/training:** This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to [ODDS.Questions@dhsosha.state.or.us](mailto:ODDS.Questions@dhsosha.state.or.us).

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:  
<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to [ODDS.Questions@dhsoha.state.or.us](mailto:ODDS.Questions@dhsoha.state.or.us) at least three business days prior to the meeting.

*If you have any questions about this information, contact:*

Contact(s): Judy Stanley	
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Email: <a href="mailto:Judy.a.Stanley@dhsoha.state.or.us">Judy.a.Stanley@dhsoha.state.or.us</a>	

OBSOLETE