

Policy Transmittal Developmental Disabilities Services



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Number: DD-PT-21-108

Issue date: 12/30/2021

Topic: Developmental Disabilities

Due date:

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify): |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	OR310 and OR570 Service Authorizations		
Policy/rule number(s):		Release number:	
Effective date:		Expiration date:	
References:			
Web address:			

Discussion/interpretation:

In December 2020, ODDS increased the number of Positive Behavior Support Plan Maintenance (“maintenance”) hours available to children residing in residential settings who are assigned to service group 5b in their current Oregon Needs Assessment (ONA). Maintenance hours are coded in eXPRS as OR310.

Effective January 1, 2022, this policy change will apply to eligible individuals who are assigned to ONA service group 5b regardless of age or service setting.

Additionally, effective January 1, 2022, the number of hours for Positive Behavior Support Plan development, coded as OR570, including development of a Temporary Emergency Safety Plan (when indicated) and Functional Behavior Assessment will increase from 30 to 45 hours per plan year for all eligible individuals assigned to ONA service group 5b regardless of age or service setting.

Implementation/transition instructions:

Services Coordinators and Personal Agents must verify that an individual has been assigned to service group 5b (see [IM-21-058](#) for help in finding service group information) before authorizing more than 18 hours for OR310 and/or more than 30 hours for OR570 in an Individual Support Plan (ISP), ISP change form, and Plan of Care (POC). When opening a plan line in POC, the notes section must document “current ONA assigns individual as 5b”.

Exceptions are required in order to authorize more than 30 hours of OR310 and/or more than 45 hours of OR570 for individuals assigned to service group 5b.

The updated [expenditure guidelines](#) effective January 1, 2022 will include this change.

Training/communication plan:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsosha.state.or.us at least three business days prior to the meeting.

Local/branch action required: NA

Central office action required: NA

Field/stakeholder review: Yes No

If yes, reviewed by:

Filing instructions:

If you have any questions about this policy, contact:

Contact(s): Caitlin Shockley	
Phone:	Fax:
Email: caitlin.shockley@dhsosha.state.or.us	

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