

Information Memorandum Transmittal Developmental Disabilities Services



UPDATED

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Number: DD-IM-22-003

Issue date: 5/5/2022

Topic: Developmental Disabilities

Due date:

Subject: Compass Project Trainings

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

ODDS staff will present several Compass Project trainings in the coming months to prepare those who work in or receive services in Oregon's intellectual and developmental disabilities system. The trainings will be offered on Workday or by webinar. These trainings are open to all audiences, however, there may be a specific focus for certain audiences. Information on these trainings including signup links can be found on the Compass "Online Trainings" website at

<https://www.oregon.gov/dhs/Compass-Project/Pages/Online-Trainings.aspx>

The training website will be updated at the end of each month with registration information, dates, and links for upcoming trainings. Recordings of completed trainings will be posted at <https://www.oregon.gov/dhs/Compass-Project/Pages/Past-training.aspx> as they become available. Online modules will be in Workday when they become available. Please note that training for CMEs and Providers requires registration in Workday. Training for people and families does not require Workday registration, and a Zoom link is provided for those trainings.

May training:

Technical Assistance Calls

When: May 24, June 7 and 21, July 5 and 19

Time: 11:30–12:30 p.m.

Audience: All audiences

Course description: These sessions will provide technical assistance in response to questions submitted to ODDS.questions@dhsosha.state.or.us by the Friday before the call.

Where: [Join by Zoom](#)

Meeting ID: 161 304 8250

Passcode: 102109

Part 2: Important Changes in Community Living Supports

When: Friday May 27, 2022

Time: 2:30–4:30 p.m.

Audience: Providers

Course Description: This training for provider agencies is the second training about the Employer Model and Standard Model that begin July 1, 2022. Providers will choose which model to be. This training goes more deeply into the implementation of the models and the attestation process for remaining the Standard Model.

Zoom link: [Join by Zoom](#)

Compass Overview (Workday)

When: Available May 1, 2022

Audience: All audiences

Course description: This training provides audiences a general understanding of the Compass Project focusing on the Oregon Needs Assessment (ONA), exceptions, service groups, future Individual Support Plan redesign, and how the project will affect people receiving services and their families.

Where: [Workday](#)

Exceptions (Workday)

When: Available May 1, 2022

Audience: All

Course Description: This training is for all audiences and provides in-depth information about the exception processes and specific steps involved with exceptions.

Where: [Workday](#)

Employment Exceptions (Workday)

When: Available May 1, 2022

Audience: All

Course Description: This training is for all audiences and will cover employment-

specific information about the exception processes and steps involved with exceptions.

Where: [Workday](#)

Authorizing Professional Behavior Services in eXPRS Plan of Care

When: Available May 1, 2022

Audience: Case Management Entities

Course Description: This training covers the process and steps to authorize Professional Behavior Services in eXPRS. This is primarily focused on CME role in the process.

Where: [Workday](#)

Billing for Professional Behavior Services in eXPRS Plan of Care

When: Available May 1, 2022

Audience: Professional Behavior Supports

Course Description: This training covers the process and steps to bill for Professional Behavior Services in eXPRS. This is primarily focused on provider role in the process.

Where: [Workday](#)

Authorizing Daily Adult Residential Group Home Service

When: Available May 1, 2022

Audience: Case Management

Course Description: This training will cover how to authorize and bill for non-PBS and non-DNS services in group homes, including attendant care services. This is primarily focused on CME roles in the process.

Where: [Workday](#)

Billing Daily Adult Residential Group Home Service

When: Available May 1, 2022

Audience: Case Management and Providers

Course Description: This training describes how to authorize and bill for transportation and employment services. This is primarily focused on provider roles in the process.

Where: [Workday](#)

MMIS and How to Authorize and Bill for Direct Nursing Services

Date: May 25, 2022

Time: 1:30–3:00 p.m.

Audience: Case Management Entities, Direct Nursing Services Agencies

Course Description: This training covers the process and steps to authorize and bill for Direct Nursing Services in MMIS.

Where: [Join by Zoom](#)

June training:

Unbundling: Professional Behavior Services (webinar)

Date: June 2, 2022

Time: 10:00–11:30 a.m.

Course description: This webinar will cover what is billable for Professional Behavior Services, the roles and responsibilities, and specialized supports.

Where: [Join by Zoom](#)

Webinars for CDDP Staff to review the changes coming for SE50-Adult Residential group home services

CDDP Session #1a

Date: Monday, June 6, 2022

Time: 2:00 –3:30 p.m.

Where: [Join by Zoom](#)

CDDP Session #1b

Date: Thursday, June 9, 2022

Time: 10:00 –11:30 a.m.

Where: [Join by Zoom](#)

Webinars for CMEs (both CDDP & Brokerage) staff to review the changes coming for Employment and Transportation services

CME Session #2a

Date: Monday, June 13, 2022

Time: 3:00 –4:30 p.m.

Where: [Join by Zoom](#)

CME Session #2b

Date: Wed, June 15, 2022

Time: 10:00 – 11:30 a.m.

Where: [Join by Zoom](#)

Webinars for DD Agency Providers

Provider Session #1a – Billing for SE50-Adult Residential group homes

Date: Tuesday, June 7, 2022

Time: 2:00 –3:30 p.m.

Where: [Join by Zoom](#)

Provider Session #1b - Billing for SE50-Adult Residential group homes

Date: Friday, June 10, 2022

Time: 10:00 –11:30 a.m.

Where: [Join by Zoom](#)

Provider Session #2a – Billing for Employment & Transportation services

Date: Tuesday, June 14, 2022

Time: 2:00 –3:30 p.m.

Where: [Join by Zoom](#)

Provider Session #2b - Billing for Employment & Transportation services

Date: Friday, June 17, 2022

Time: 10:00 –11:30 a.m.

Where: [Join by Zoom](#)

Communication/training:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsaha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsaha.state.or.us at least three business days prior to the meeting.

If you have any questions about this information, contact:

Contact(s): Theresa Knowles	
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Email: theresa.m.knowles@dhsaha.state.or.us	