

Action Request Transmittal Developmental Disabilities Services



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Number: DD-AR-22-023

Issue date: 2/10/2022

Topic: Developmental Disabilities

Due date: 3/15/2022

Subject: NCI 2021 Adult In-Person Survey Requirement Part II

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

This is a follow up to [DD-AR-21-091](#). That transmittal notified Case Management Entities (CMEs) ODDS would be requesting additional background information for individuals included in the NCI Adult In-Person survey in early 2022.

Each CME will receive the updated list of randomly sampled individuals selected for the NCI Adult In-Person survey in mid-February. The number of background questions CMEs are being asked to provide information for has been significantly reduced from years past. The background information requested focuses on information that should be easily identified by the case manager. We do not expect case managers to spend significant time tracking down information if it cannot be quickly or easily obtained. In those instances, the case manager should mark "don't know" for the specific question on the spreadsheet.

CMEs are requested to complete and return the NCI background information spreadsheets by **March 15, 2022**.

For additional details about Oregon's involvement in the National Core Indicator's Adult In-Person survey for 2022, please reference [DD-AR-21-091](#).

Reason for action:

The NCI Adult In-Person Survey requires detailed background information for each participant. Most of this information is only available via the CMEs.

Communication/Training:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsoha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:
<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsoha.state.or.us at least three business days prior to the meeting.

Field/stakeholder review: Yes No

Posted on the ODDS Engagement and Innovation page

If yes, reviewed by: 1/25-2/1/22.

If you have any questions about this action request, contact:

Contact(s): Julie Hoyt	
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