

# Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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**Number: DD-AR-22-024**

**Issue date: 2/17/2022**

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Child Foster Home Capacity Survey

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All ODHS Employees                    | <input type="checkbox"/> County Mental Health Directors  |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities    | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS)  |
| <input type="checkbox"/> Self Sufficiency Programs             | <input type="checkbox"/> ODDS Children's Intensive In Home Services  |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)  |
| <input type="checkbox"/> Support Service Brokerage Directors   | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Child Foster Home Certifiers, ODDS Licensing Unit |
| <input type="checkbox"/> ODDS Children's Residential Services  |  |
| <input type="checkbox"/> Child Welfare Programs                |  |

**Action required:** Child Foster Home (CFH) Certifiers are being asked to assist ODDS in gathering important CFH capacity data by completing an online survey. The survey will be developed using the Survey Gizmo platform and released to CFH Certifiers in February 2022. Subsequent surveys will be released every six months. Certifiers will have ten business days to complete each survey.

**Reason for action:** ODDS will be collecting and analyzing CFH capacity data to track changes over time, determine if changes are related to specific events or policies, and inform future recruitment/capacity building strategies.

**Communication/training:** This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to

[ODDS.Questions@dhsosha.state.or.us](mailto:ODDS.Questions@dhsosha.state.or.us).

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to [ODDS.Questions@dhsoha.state.or.us](mailto:ODDS.Questions@dhsoha.state.or.us) at least three business days prior to the meeting.

**Field/stakeholder review:**  Yes  No

**if yes, reviewed by:** Posted on ODDS Engagement & Innovation site

*If you have any questions about this action request, contact:*

Contact(s): Julie Van Nette, Children's Foster Care Coordinator	
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