

# Action Request Transmittal Developmental Disabilities Services



**UPDATED**

Lilia Teninty

**Authorized signature**

**Number: DD-AR-22-043**

**Issue date: 06/27/2022**

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Unbundling Professional Behavior Services and Direct Nursing Services from 24-hour Residential Services.

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All ODHS Employees                    | <input type="checkbox"/> County Mental Health Directors  |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services   |
| <input type="checkbox"/> Aging and People with Disabilities    | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS)                           |
| <input type="checkbox"/> Self Sufficiency Programs             | <input type="checkbox"/> ODDS Children's Intensive In Home Services  |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU)   |
| <input type="checkbox"/> Support Service Brokerage Directors   | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): 24-hour residential service provider agencies |
| <input type="checkbox"/> ODDS Children's Residential Services  |  |
| <input type="checkbox"/> Child Welfare Programs                |  |

**Action required:**

**June 27, 2022**

**URGENT UPDATE**

**Case Management Entities, please review the instructions below and complete the steps indicated for every individual residing in 24-hour settings who need Professional Behavior Services and/or Direct Nursing Services. From a review of existing lines in Plans of Care (POCs), there may be a high number of individuals who still need these services authorized once they are unbundled from residential rates on July 1, 2022.**

Every individual residing in a 24-hour residential home (SE 50) who requires professional behavior services (PBS), or direct nursing services (DNS) must have those services authorized as separate services by July 1, 2022. PBS and DNS will no longer be "bundled" with residential services. These services are voluntary and should not be authorized if an individual does not want them. If chosen, the services must be included in an authorized ISP or change form with all required signatures/approvals.

These authorizations can begin to be made immediately, with a July 1, 2022 start date.

Until the ISP form can be updated, include these services in the “Additional Chosen Services” section of the ISP. Note: the check boxes for “additional K plan services...” that appear in the “Residential Services” section of the ISP form should not be checked.

Corresponding payment authorizations for PBS must be in a Plan of Care (POC) in eXPRS by July 1, 2022. Rates for residential services and PBS will auto-populate. Services for this group of individuals will be treated the same as they have been for people in in-home settings and foster care. Authorizations are described in the [expenditure guidelines](#). The Guide to Professional Behavior Services has additional information and is currently being updated for unbundling and other purposes.

DNS will be authorized in MMIS. Training for new DNS providers on how to prior authorize and make claims in MMIS is scheduled for May.

When a CDDP or services coordinator does not have the capacity to engage in robust choice counseling about available PBS or DNS providers leading up to July 1, 2022, the individual’s 24-hour residential provider may be authorized as the PBS or DNS provider if:

- The individual or their representative does not request a different provider; and,
- The agency is qualified, i.e., has an endorsement for behavior services or direct nursing services.

As ISPs renew after July 1, 2022, a full discussion about available providers for PBS and DNS should occur.

It is appropriate to authorize only maintenance (OR310) for individuals who have a current positive behavior support plan (PBSP). Individuals who need a PBSP can have it authorized using procedure code OR570. When PBS are in process on July 1, 2022, authorizations do not need to be pro-rated. The full amount for PBS can be authorized in an ISP and POC, and providers can make claims for actual hours the service was provided from the time the service was initiated, up to the limits described in the expenditure guidelines. CMEs are not required to assure that the amount of PBS delivered to an individual before and after July 1, 2022 is within the limits described in the expenditure guidelines.

## **Workday Videos**

- Information on authorizing daily adult 24-hour residential services in eXPRS is available in [this video](#) in Workday.
- Information about billing for daily adult 24-hour residential services in eXPRS can

be found in [this video](#) in Workday.

- Information about authorizing professional behavior services in eXPRS can be found in [this video](#) in Workday.
- Information about billing for professional behavior services in eXPRS can be found in [this video](#) in Workday.

**Reason for action:**

Beginning July 1, 2022, PBS and DNS will be “unbundled” from 24-hour residential service rates.

**Communication/training:**

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to [ODDS.Questions@dhsosha.state.or.us](mailto:ODDS.Questions@dhsosha.state.or.us).

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to [ODDS.Questions@dhsosha.state.or.us](mailto:ODDS.Questions@dhsosha.state.or.us) at least three business days prior to the meeting.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** Posted to ODDS' Engagement and Innovations website

*If you have any questions about this action request, contact:*

Contact(s): Mike Parr	
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