

# Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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**Number: DD-AR-22-050**

**Issue date: 5/12/2022**

**Topic:** Developmental Disabilities

**Due date: 5/27/2022**

**Subject:** Emergency Management Survey

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All ODHS Employees                             | <input type="checkbox"/> County Mental Health Directors                       |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}          | <input type="checkbox"/> Health Services                                      |
| <input type="checkbox"/> Aging and People with Disabilities             | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs                      | <input type="checkbox"/> ODDS Children's Intensive In Home Services           |
| <input checked="" type="checkbox"/> County DD Program Managers          | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                 |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (please specify):                              |
| <input type="checkbox"/> ODDS Children's Residential Services           |   |
| <input type="checkbox"/> Child Welfare Programs                         |   |

**Action required:**

ODDS is opening a survey on May 12, 2022 for County DD Program Managers and Support Services Brokerage Directors to complete by May 27, 2022. This survey is intended to capture current information about relationships with local emergency management offices and should take between 5-10 minutes to complete. Each County DD Program Manager will complete 1 survey for each Support Services Brokerage that operates in their area. Each Support Services Brokerage will complete 1 survey for each county they operate in. The goal is to gather feedback from both entities on the same relationship.

**Example:**

Resource Connections of Oregon (RCO) operates in Marion, Polk, Yamhill, Lane, Linn and Benton counties – they will complete 1 survey for each county, in total RCO will complete 6 surveys.

Marion County DD Program has 2 Support Services Brokerages that operate in their county – Marion county will complete 2 surveys.

**Link to survey:**

<https://forms.office.com/g/KeiswNweKN>

**Reason for action:**

In order to gather information about current relationships between Case Management Entities (CMEs) and their local emergency management offices. ODDS is looking to identify current barriers as well as information for how CMEs have successfully built relationships and overcome barriers in the past. ODDS will use this information to help CMEs **and** emergency management offices identify ways to improve local relationships and encourage ongoing communications.

**Communication/training:**

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to [ODDS.Questions@dhsoha.state.or.us](mailto:ODDS.Questions@dhsoha.state.or.us).

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to [ODDS.Questions@dhsoha.state.or.us](mailto:ODDS.Questions@dhsoha.state.or.us) at least three business days prior to the meeting.

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** Engagement and innovations webpage, external workgroup

*If you have any questions about this action request, contact:*

|   |      |
|---|------|
| Contact(s): Emily Terry   |      |
| Phone:  | Fax: |
| Email: <a href="mailto:ODDS.FieldLiaison@dhsoha.state.or.us">ODDS.FieldLiaison@dhsoha.state.or.us</a> |      |