

Policy Transmittal Developmental Disabilities Services



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Number: DD-PT-22-059
Issue date: 06/16/2022

Topic: Developmental Disabilities

Due date: 07/01/2022

Transmitting (check the box that best applies):

- New policy
 Policy change
 Policy clarification
 Executive letter
 Administrative Rule
 Manual update
 Other:

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Employment Services, VR |
| <input type="checkbox"/> ODDS Children’s Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Policy/rule title:	New Billing Codes for Employment Services Effective 07/01/2022		
Policy/rule number(s):		Release number:	
Effective date:	07/01/2022	Expiration date:	
References:			
Web address:	Expenditure Guidelines: https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Documents/ODDS-Expenditure-Guidelines.pdf		

Discussion/interpretation:

I. Summary:

With the implementation of the ODDS Compass Project, new service modifier codes for Employment & DSA services must be used in eXPRS Plan of Care. These new

codes must be used by Service Coordinators or Personal Agents when authorizing services on or after July 1, 2022.

Below is a summary of the new codes. Additional detail for each service is described further below.

Service Name	Service Code
Job Coaching for Supported Self-Employment	OR401 / S1
Job Coaching - Initial without VR	OR401 / WV
Employment Path – Solo	OR541 / RS

Also, rates for July 1, 2022 can be found here: <https://www.oregon.gov/dhs/Compass-Project/Pages/Rate-Models.aspx>.

II. Detail by Service:

A. Job Coaching for Supported Self-Employment – OR401/S1

The new billing code for “Job Coaching for Supported Self-Employment” must be used when authorizing new services on or after July 1, 2022. For individuals currently in a job considered self-employment, this service code should be updated during the next annual ISP meeting.

Service Name	New Service Code
Job Coaching for Supported Self-Employment	OR401 / S1

Job Coaching for Supported Self-Employment must also meet all of the requirements in the Supported Self-Employment Worker’s Guide found here:

<https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/WorkerGuides/Supported-Self-Employment.pdf>

B. Initial Job Coaching without VR – OR401/WV

The new billing code for “Initial Job Coaching without VR” must be used when creating a new authorization for the service on or after July 1, 2022.

Service Name	New Service Code
Job Coaching - Initial without VR	OR401 / WV

The rates will be outlined in the Expenditure Guidelines and align with the Job Coaching rates for the initial phase of Job Coaching. For instance, if someone is starting a new job, is not connected to VR, and all the requirements are met in the Job Coaching Without VR policy, then OR 401 / WV is the authorization code for the first 6 months of job coaching as the “initial” job coaching rate. This would be authorized as the initial job coaching rate and should be authorized based on the individual’s Service Group. The regular ongoing and maintenance rate would then be used.

ODDS-funded Initial Job Coaching, when a Person is Not Connected to VR, must also meet all of the requirements found in the guide found here:

<https://www.oregon.gov/dhs/EMPLOYMENT/EMPLOYMENT-FIRST/Policy/ODDS-Worker-Guide-Job-Coaching-Without-VR.pdf>

C. Employment Path – Solo – OR541/RS

Effective July 1, 2022, ODDS will have a new “Solo” employment path rate, which can be authorized under OR 541 / RS. The employment path rates will roll to the ONA Payment Category based on the individual’s Service Group. The case management entity will have to add the RS modifier for 1:1 “Solo” Employment Path services on or after July 1, 2022.

Service Name	New Service Code
Employment Path – Solo	OR541 / RS

New authorizations of “solo” the service will need to be outlined in the Individual Support Plan / Career Development Plan (as outlined in the Employment Path Worker Guide) and authorized in Plan of Care utilizing the RS modifier.

See also the new ODDS Worker’s Guide for 1:1 “Solo” Employment Path Services: <https://www.oregon.gov/dhs/EMPLOYMENT/EMPLOYMENT-FIRST/Policy/ODDS-1-on1-Employment-Worker-Guide.pdf>.

D. Rate Changes to Other Employment Services (without new modifiers)

Other Employment Service and DSA rates are also being updated, but modifiers are not changing. Some of these updates include:

i. Benefits Counseling

Level 1 and Level 2 Benefits Counseling continue to be authorized at OR 541 / WB and OR 541 / WC. Instead of tiered rates, the Employment Path “Solo” rate will be utilized for this service. No changes are needed for authorization or billing at this time.

ii. Discovery and Job Development

Temporarily, outcome-based payment rates, including Discovery and Job Development, are not able to auto-populate in eXPRS based on Service Group (SG). Note that Job Development through ODDS is only available when it is not available through VR, typically meaning VR is in Order of Selection.

The Case Management Entity (CME) must enter the Discovery or Job Development rate into eXPRS manually based on the individual's Service Group as outlined in the ODDS Expenditure Guidelines. These rates are not fixed rates but rather are "Not to Exceed" (NTE) rates because they must be entered manually based on the person's service group. After July 1, 2022, ODDS will continue to work to update eXPRS in a way that allows these rates to auto-populate based on SG.

iii. Exceptional 1:1 and 2:1 Services

Other modifiers being added to eXPRS, are exceptional rates which require an exception for authorization. These include 1:1 and 2:1 service for: Supported Small Group, Employment Path (Community and Facility), and Day Support Activities (Community and Facility).

See the transmittal regarding eXPRS changes for 07/01/2022 Compass Project implementation here: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/Transmittals/22042.pdf>.

See also the ODDS Exceptions Worker's Guide: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/WorkerGuides/ODDS-Funding-Review-and-Exceptions.pdf>.

Training/communication plan:

Compass Training Plan:

The Compass project has its own training plan, which is outlined here:

<https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/Transmittals/22003.pdf>

Monthly Transmittal Call:

Additionally, this transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlscqvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsosha.state.or.us at least three business days prior to the meeting.

Additional information and guidance can be found in:

1. ODDS Expenditure Guidelines (note revisions effective 07/01/2022):
<https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Documents/ODDS-Expenditure-Guidelines.pdf>.
2. Transmittal and guide regarding eXPRS changes for 07/01/2022 Compass Project implementation here: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/Transmittals/22042.pdf>.
3. See also the ODDS Exceptions Worker's Guide:
<https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/WorkerGuides/ODDS-Funding-Review-and-Exceptions.pdf>.
4. ODDS Workers Guide regarding Supported Self-Employment:
<https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/WorkerGuides/Supported-Self-Employment.pdf>
5. ODDS Workers Guide regarding ODDS-Funded Job Coaching when a Person is Not Connected to VR: <https://www.oregon.gov/dhs/EMPLOYMENT/EMPLOYMENT-FIRST/Policy/ODDS-Worker-Guide-Job-Coaching-Witout-VR.pdf>

Field/stakeholder review: Yes No

If yes, reviewed by: ODDS Engagement & Innovation Website; Employment First Policy & Innovation Stakeholder Meeting

If you have any questions about this policy, contact:

Contact(s): ODDS Regional Employment Specialists:
<https://www.oregon.gov/DHS/EMPLOYMENT/EMPLOYMENT-FIRST/Documents/Map-ODDS-Regional-Employment-Specialists.pdf>

Phone:

Fax:

Email: