

Action Request Transmittal Developmental Disabilities Services



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Number: DD-AR-22-067

Issue date: 06/30/2022

Topic: Developmental Disabilities

Due date:

Subject: DD Agency Providers Must Use an Electronic Visit Verification System for In-Home Attendant Care Services

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): DD Agency Providers |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: As of Oct 1, 2020, all DD Agency Providers who deliver In-Home Attendant Care and/or Relief Care services (defined below) were required to use an Electronic Visit Verification (EVV) time capture/billing solution that documents, in real time, all the federally required data elements for EVV qualifying services **and** have service billings for those EVV qualifying services entered, processed and paid via ODDS' Express Payment & Reporting System (eXPRS).

Reason for action: As previously communicated in transmittals [APD-AR-19-041](#), [APD-AR-19-050](#), [APD-PT-20-021](#) and [APD-AR-20-065](#) all providers delivering In-Home Attendant Care and/or Relief Care services must use an EVV time capture/billing solution.

Use of an EVV time capture/billing solution is required by the Centers for Medicare/Medicaid Services (CMS), per the **21st Century Cures Act** passed by the US Congress in 2016.

While there may be exceptions allowed for specific I/DD individuals or Direct Support Professional (DSP) staff, there is no exception allowed for DD Agency Providers as an

entity from using an EVV billing solution. Use of an EVV billing solution is required for the applicable services.

The eXPRS services that must use an EVV billing solution are:

- **OR526** – Attendant Care (includes all service modifiers)
- **OR502** – State Plan Personal Care
- **OR507** – Daily Relief Care

DD Agency Providers have two options to meeting the EVV billing requirements **and must use one of these 2 options:**

1. The Agency's DSP staff can be registered to use the **eXPRS EVV** process for direct entry of their service delivery information to eXPRS in real time via a mobile device.
2. The Agency can utilize their own internal billing system that meets all the EVV billing requirements, and then generate the specified .CSV file to upload their service billings to eXPRS via the **Agency Provider SD Batch Import** process.

Important information about using an Agency specific EVV solution:

- Agency Provider specific systems that do not capture the start time and end time to the minute **are not** EVV compliant.
- Agency Provider specific systems that do not capture geo location coordinates at the start time and again at the end time of service provided **are not** EVV compliant.
- Agency Providers who have been “rounding up” the start or end times on their service delivered (SD) billing entries will be audited and will need to use eXPRS EVV until they find a solution that is fully EVV compliant.

Information on the eXPRS EVV process for Agency Provider DSPs and the eXPRS Agency Provider SD Batch Import process is available on the [eXPRS Help Menu](#) and in [Workday Learning](#).

There have been previous communications released to the ODDS Provider Agency community outlining this EVV billing requirement. Please read to fully comprehend the requirements.

- [APD-AR-19-041](#) - Agency Electronic Visit Verification Requirements and Survey (9/12/2019)
- [APD-AR-19-050](#) - Electronic Visit Verification Agency SD Import (3/20/2020)
- [APD-PT-20-021](#) - EVV Exceptions for Agency DSPs (3/20/2020)
- [FAQ EVV Agency Providers](#) (5/21/2020)
- [APD-AR-20-065](#) - DD Agency Provider Full Implementation of Electronic Visit Verification (6/19/2020)

Communication/training: This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsoha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings: <https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsoha.state.or.us at least three business days prior to the meeting.

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s): info.eXPRS@odhs.oregon.gov	
Phone:	Fax:
Email:	