

# Information Memorandum Transmittal Developmental Disabilities Services



**UPDATED**

Anna Lansky

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**Number:** DD-IM-22-076

**Issue date:** 08/18/2022

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Air Conditioner Unit Requests Form

**Applies to (check all that apply):**

- |   |  |
|---|--|
| <input type="checkbox"/> All ODHS Employees                             | <input type="checkbox"/> County Mental Health Directors                        |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}          | <input type="checkbox"/> Health Services                                       |
| <input type="checkbox"/> Aging and People with Disabilities             | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS)  |
| <input type="checkbox"/> Self Sufficiency Programs                      | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers          | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)                  |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other ( <i>please specify</i> ):                      |
| <input type="checkbox"/> ODDS Children's Residential Services           |  |
| <input type="checkbox"/> Child Welfare Programs                         |  |

**Message:**

**8/18/2022 UPDATE:**

- Removed the full list of questions asked in the request form. Cohort information can be found in the request form link.
- Added the Oregon Health Authority as an agency that is working with the Office of Resiliency and Emergency Management. Added additional information about the operation.

The Oregon Legislature has allocated funds to provide air conditioning (AC) units to Medicaid recipients and Medicaid eligible individuals at highest risk for heat related illness. ODDS is partnering with **the Oregon Health Authority (OHA)** and the Office of Resilience and Emergency Management (OREM) to coordinate requests for individuals to receive an AC unit. **OHA has a limited supply of air conditioners for vulnerable people. This summer we estimate having 4,000 devices available for Oregonians.** Case Management Entities (CMEs) may [submit a request](#) for individuals who live in their own home or family home (in unlicensed residential settings) and fall within set cohorts to receive an AC unit. **An individual does not have to meet each**

cohort to be considered for an AC unit. The cohorts can be found in the request form that is linked above.

Currently, OHA and OREM can provide AC units to those within the cohorts identified above and do not have centralized AC in their home or have AC that is not effectively working. The types of AC units that are available connect to a window but sit on the floor. There may be different types of AC units that are available depending on the availability of those units. Expected delivery dates will vary, estimated timeframes are not able to be given at this time. The team working on this is working as diligently as possible and are requesting that case managers be mindful of the numbers of calls being made for status updates.

There is currently no deadline for requests nor a finite number of air conditioning units that will be available to the State. Thus, there will be ongoing opportunities for individuals to inquire about receiving one.

CMEs can complete the request form using this [LINK](#) (same link as above).

**Communication/training:**

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to [ODDS.Questions@odhsoha.oregon.gov](mailto:ODDS.Questions@odhsoha.oregon.gov).

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings: <https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to [ODDS.Questions@odhsoha.oregon.gov](mailto:ODDS.Questions@odhsoha.oregon.gov) at least three business days prior to the meeting.

*If you have any questions about this information, contact:*

Contact(s): Emily Terry	
Phone:	Fax:
Email: <a href="mailto:ODDS.FieldLiaison@odhsoha.oregon.gov">ODDS.FieldLiaison@odhsoha.oregon.gov</a>	