

Information Memorandum Transmittal Developmental Disabilities Services



Lilia Teninty

Authorized signature

Number: DD-IM-22-089

Issue date: 09/22/2022

Topic: Developmental Disabilities

Due date:

Subject: Public Record Limitations

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): CDDP's |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

During the 2021 legislative session, Senate Bill 90 passed which exempted public disclosure of addresses for individuals with intellectual or developmental disabilities (I/DD) residing in I/DD licensed adult foster homes, residential training facilities or residential training homes under the public records provisions of Oregon Revised Statutes (ORS) 192.345 and 443.740. Under the law this information will remain exempt from disclosure unless there is a compelling public interest.

This law protects the privacy of individuals living in ODDS-licensed 24-hour residential programs, host homes and adult foster homes by prohibiting public disclosure of addresses of individuals living in these settings.

Community Developmental Disabilities Programs who license adult foster homes should continue to contact the ODDS licensing office when they receive local public record requests for information (outlined in ORS 443.740) for current adult foster homes licensed in their county. The licensing office will work with your program and the public records unit to respond to any requests.

Requests for public records must go through the Oregon Department of Human Services Public Records unit found at:

<https://www.oregon.gov/dhs/Pages/RecordRequests.aspx>

For questions about records requests contact the ODHS Public Records Unit at

dhs.recordsrequest@odhsoha.oregon.gov

Communication/training:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@odhsoha.oregon.gov.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:

<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@odhsoha.oregon.gov at least three business days prior to the meeting.

If you have any questions about this information, contact:

| | |
|---|------|
| Contact(s): Ken Ralph, Program Analyst | |
| Phone: 503-580-0321 | Fax: |
| Email: ken.j.ralph@dhssoha.state.or.us | |