

Lilia Teninty

**Authorized signature**

**Number:** APD-AR-17-023

**Issue date:** 4/28/2017

**Topic:** Developmental Disabilities

**Due date:** May 31, 2017

**Subject:** Employment Outcomes System Report (EOS) Due May 31, 2017

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                    | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging               | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities   | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services(ODDS)   |
| <input type="checkbox"/> Self Sufficiency Programs            | <input type="checkbox"/> ODDS Children's Intensive In Home Services   |
| <input type="checkbox"/> County DD Program Managers           | <input type="checkbox"/> Stabilization and Crisis Unit (SACU)   |
| <input type="checkbox"/> ODDS Children's Residential Services | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Providers who support individuals in an employment setting |
| <input type="checkbox"/> Child Welfare Programs               |   |

**Action required:**

**To complete the Employment Outcomes System (EOS) report covering the month of March 2017:**

1. Enter outcome data for ODDS clients receiving employment services during the period of the March 1 – March 31, 2017.
2. EOS goes live on Monday May 1, 2017. Submit EOS data for March 2017 no later than May 31, 2017.
3. Submit data on the EOS website found here: <https://spdweb.hr.state.or.us/EOS/>

**Technical assistance will be available via a recorded training found on the EOS homepage.**

**Other Information:**

EOS utilizes client prior authorizations and billing data from Plan of Care to prefill sections. Billing data entered in Plan of Care by April 29 will be prefilled in EOS, and therefore reduce the need to manually enter billing information.

The EOS web tool goes live at 8:00 am on May 1, 2017. Please do not login or submit data before this date.

Please ensure the employment begin date for small group employment and individual supported employment is correct. This information is essential for ODDS tracking.

If you have additional questions about the EOS census, or if you or your organization provided an ODDS employment service during the month of March 2017, and you do not have a login ID or Password for EOS, please email: [employment.data@state.or.us](mailto:employment.data@state.or.us).

**Reason for action:**

The Employment Outcomes System (EOS) is a semi-annual report that has been collected since 2003. The data gathered is used to inform and monitor policy.

Completing the EOS report is required under the terms of your provider agreement.

**Field/stakeholder review:**       Yes       No

**If yes, reviewed by:**

*If you have any questions about this action request, contact:*

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