

Action Request Transmittal Developmental Disabilities Services



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Number: APD-AR-19-028

Issue date: 5/17/2019

Topic: Developmental Disabilities

Due date:

Subject: End of the Biennium Processes -

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental
Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In
Home Services |
| <input type="checkbox"/> County DD program managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: To prepare for the end of the biennium rollover, please take the following actions.

Client Prior Authorizations (CPAs):

In order for a CPA to be rolled into the new biennium automatically by eXPRS CMEs need to:

- Review CPAs to insure the proper "ongoing flag" of Y or N is set for any CPA with an end date of 6/30/19
- Review all accepted CPAs for all other CPA services, if applicable, to ensure the monthly rate is correct.
- Review and take action as needed on all "draft" or "Pending" CPAs
- Delete/Void/Withdraw any CPAs that do not need to be accepted.
- Contact Becky Walker for questions on Pending CPAs you need assistance with.
- Once rolled, please review those CPAs remaining in Draft Status.
- All CPAs will be rolled beginning May 10th and continue through the weekend. Any new CPA added for the current biennium after that date will need to be manually added to the new biennium by the CME.

eXPRS Plan of Care (POC):

Review all plan lines and corresponding Service Prior Authorizations (SPAs) to ensure entries match the individuals' Individual Support Plan (ISP).

Only SPAs in Accepted Status that include the procedure codes below, with an end date of 6/30/19, are within a POC that ends on or after 7/1/19 and have been entered in eXPRS prior to May 13, 2019, will be rolled automatically by the eXPRS team.

- OR004 – Community Transportation
- OR310 – Behavior Support service (on-going) **NOTE: OR570 will not** be rolled automatically.
- OR401 – Job Coaching – only modifiers W4, W5 and W6
- OR526 – Attendant Care Support (ADL/IADL)
- OR541 – Employment Path Services
- OR542 - DSA
- OR543 (W2) – Small Group Supported Employment

SPAs associated with procedure codes not listed above must be manually entered by the CME.

Plan lines already entered by your agency for services July 1, 2019 forward that disappeared from your agency's view after entry into POC, will be available for your agency to view after the case management CPAs (SEs 48, 148, 248) are created for the 2019-2021 biennium.

Service Deliveries

Please review any service delivery lines that are in draft, pending or suspended status for the current biennium and take the appropriate actions.

Reason for action:

To ensure all CPAs and POC SPAs are reviewed and prepared to be rolled with accurate information for the next biennium.

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

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