

Action Request Transmittal Developmental Disabilities Services



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Number: APD-AR-19-029

Issue date: 5/31/2019

Topic: Developmental Disabilities

Due date:

Subject: Agency Endorsement to OAR 411-304

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): 24-Hour Residential Services providers; Supported Living Services providers; Community Living Supports providers; |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: At the time that the Office of Developmental Disabilities Services (ODDS) implements the Burns & Associates proposed rates and the Oregon Needs assessment (ONA) Service Groups are implemented (otherwise referred to as ‘unbundling’), any agency intending to deliver Professional Behavior Services to any individual regardless of the individual’s residency within the 24-Hour Residential setting, must become endorsed to [OAR 411-304](#) to continue to deliver these services. Proposed date is January 2020 as of the writing of this transmittal. Two actions are required:

- 1.) Endorsement to OAR 411-304 (see below) through Licensing; AND
- 2.) Information packet (see below) sent to Professional.BehaviorServices@state.or.us

1.) Endorsement to OAR 411-304

Upon the unbundling of 24-hour Tier rates and Professional Behavior Services, agencies who do not have an approved endorsement to OAR 411-304 will not be able to deliver any level of Professional Behavior Services. The endorsement is necessary to develop and train a Temporary Emergency Safety Plan, Functional Behavior Assessment and to develop, write, train, and maintain a Positive Behavior Support Plan to any individual. Agencies who are not endorsed to OAR 411-304 may not deliver these services nor be paid Professional Behavior Services following the implementation of the Burns & Associate and ONA Service Group implementation.

In addition to the agency being endorsed to deliver Professional Behavior Services, all employees of the agency delivering Professional Behavior Services will need be qualified per [OAR 411-304-0170](#) prior to delivering Professional Behavior Services.

Agencies are encouraged to contact DD [licensing](#) to begin this process before August 31, 2019. The process to become endorsed may take up to 60 days after licensing has received a completed application packet.

2.) Information Packet:

For data collection and analysis purposes, each agency employee delivering Professional Behavior Service must submit documentation showing their qualifications to deliver Professional Behavior Services to Professional.BehaviorServices@state.or.us.

The packet must include:

- A resume or curriculum vitae clearly demonstrating their qualifying experience;
- A copy of their diploma;
- A copy of a current [criminal history check](#) identifying that they are approved to work as a Behavior Professional; AND
- A copy of current certification in an [ODDS approved behavior intervention curriculum](#).

Additional information can be found in [OAR 411-304](#) as well as [The Guide to Professional Behavior Services](#).

Reason for action: Professional Behavior Services will be unbundled from the residential rates upon implementation of the Burns & Associate rates and Oregon Needs Assessment (ONA) Service Groups. After this time, agencies (and agency employees delivering Professional Behavior Services must meet qualifications) must be endorsed to OAR 411-304 to deliver Professional Behavior Services in any setting to any individual. Agency employees delivering Professional Behavior Services must also submit a packet of information to ODDS for data collection and analysis.

Field/stakeholder review: Yes No

If yes, reviewed by: Innovations and Engagement Website

If you have any questions about this action request, contact:

Contact(s): Kirsten Collins	
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