

Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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Number: APD-AR-20-006

Issue date: 1/24/2020

Topic: Developmental Disabilities

Due date:

Subject: Required Union Bulletin Boards at Case Management Entities

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

In order to comply with the Local 503 SEIU and State Office of the Oregon Home Care Commission 2019-2021 Collective Bargaining Agreement, each Case Management Entity (CME) shall reserve and maintain a bulletin board space that is accessible to all individuals at their location as permitted by facilities management. A designated space is required for all Union communications.

Space allocated must be clearly labeled as a Union Bulletin area. The Union may provide Bulletin boards of 2' x 3' dimensions to CME.

The Union will contact the CME's to determine if a space has been identified and if a bulletin board is needed. A Union representative in the CME area will be responsible for maintaining an updating the space with relevant information. If the Union and the CME are unable to agree on a location, the State will attempt to remedy the situation, appropriate to their subcontracted CME.

If facilities management declines space for the Union Bulletin Board, the reason for such denial shall be provided in writing to the Union. Such space shall not be denied for arbitrary or capricious reason.

Reason for action: Compliance with the Collective Bargaining Agreement

Field/stakeholder review: Yes No

If yes, reviewed by: Engagement and Innovations web page

If you have any questions about this action request, contact:

Contact(s): Shelly Hannah Reed	
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Communication/training:

This transmittal will be discussed at a special conference call scheduled Tuesday January 28, 2020 at 3:00PM. Call in: 877-336-1831, guest 230706#. Please send questions in advance to ODDS.INFO@state.or.us