

Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

Authorized signature

Number: APD-AR-20-010

Issue date: 2/21/2020

Topic: Developmental Disabilities

Due date: February 26, 2020

Subject: Expansion of ACRE Training Certification Program

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Medicaid Agencies with an Employment Endorsement |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Reason for action:

Last year, due to a request from multiple stakeholders, ODDS, through its Training and Technical Assistance Contract with Wise, set up a reimbursement program for Medicaid-Enrolled Provider Agencies endorsed to deliver Employment Services (Agency) in rural Oregon. This was designed to make trainings more accessible to Employment Agencies in rural areas. Funding is still available for this program and ODDS has decided to open this opportunity to all Agencies that provide services in Oregon. Eligible Agencies will be reimbursed for the registration cost of pre-approved online Association of Community Rehabilitation Educators (ACRE) curriculums (as described below). The terms of this program are "first come, first served" with Agencies that provide services in rural areas being given higher priority. The program is budgeted for a total of \$20,000 and will end once the funding is exhausted or until the end of the contract, August 31, 2020.

Action required:

Below are the actions needed for Agencies to receive cost reimbursement for a pre-approved online curriculum for ACRE certification.

Please note that the reimbursement is only for the curriculum pre-approved by ODDS as listed below.

- Griffin Hammis: “ACRE Online Certificate in Community Employment”
 - <https://griffinhammistraining.com/courses/index.cfm>
 - Cost is approximately \$490
- Virginia Commonwealth University (VCU): “Supported Employment Online Course”
 - <https://vcurrtc.org/training/webcourses/se.cfm>
 - Cost is approximately \$375
- Wise Online Academy
 - <https://www.gowise.org/training/wise-online-academy/>
 - Cost is approximately \$600

The reimbursement program is for all Agencies that provide services in Oregon. Below is a list of counties that, per Oregon’s minimum wage requirements (ORS 653.026), are considered to be rural. Agencies that operate and have staff that provide services in a county in the list may be given higher priority during the eligibility consideration of the program.

Curry	Coos	Douglas	Klamath
Lake	Harney	Malheur	Baker
Grant	Wheeler	Crook	Jefferson
Sherman	Gilliam	Morrow	Umatilla
Union	Wallowa		

1. The Agency must decide which pre-approved ACRE training program it will attend from the above list. Once it decides which curriculum it will attend and how many staff members it wants to send, it must notify ODDS. **The Agency will send an email, no later than February 26, 2020** to EmploymentTraining.Review@dhsosha.state.or.us and state what training it plans on attending, the name of the staff who will be attending, email of staff attending and the date of the curriculum will start and end.

To help give all interested Agencies a chance to participate in this program, ODDS may limit the amount of staff that can attend per Agency. The terms of this program are “first come, first served”, with rural Agencies being given higher priority and reimbursement will stop as soon as funding is exhausted.

2. After notifying ODDS and receiving confirmation, the Agency will go to the corresponding website of the ACRE curriculum and register the staff who will be attending.

IMPORTANT: This program will only reimburse for the cost of the registration. No other

related costs are eligible for this program. The Agency will not be reimbursed for the cost of training if advanced notice is not provided.

3. To be reimbursed the Agency will send the proof of the registration payment to the following email address: jenny@gowise.org. A reimbursement payment will be issued within 45 days after the appropriate documentation is received. Payments will only be made directly to the Agency and not to the individual staff. **Because the contract ends August 31, 2020, requests for reimbursement can be submitted no later the September 15, 2020.**

This transmittal will also be discussed during the next Monthly Transmittal Call In. These meetings are held the third Thursday of every month at 2 pm. 877-848-7030, guest code 458900#

Please send questions in advance to ODDS.INFO@state.or.us

Field/stakeholder review: Yes No

If yes, reviewed by:

If you have any questions about this action request, contact:

Contact(s): Gene Rada	
Phone: 503-945-5759	Fax:
Email: eugene.e.rada@dhsosha.state.or.us	