

# Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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**Number:** APD-AR-20-014

**Issue date:** 8/4/2020

**UPDATED**

**Topic:** Developmental Disabilities

**Due date:**

**Subject:** Health Care Advocate (HCA) webinar training schedule for 2020, **change to September training date**

**Applies to (check all that apply):**

- |   |   |
|---|---|
| <input type="checkbox"/> All DHS employees                              | <input type="checkbox"/> County Mental Health Directors   |
| <input type="checkbox"/> Area Agencies on Aging: {Select type}          | <input type="checkbox"/> Health Services  |
| <input type="checkbox"/> Aging and People with Disabilities             | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS)   |
| <input type="checkbox"/> Self Sufficiency Programs                      | <input type="checkbox"/> ODDS Children's Intensive In Home Services   |
| <input checked="" type="checkbox"/> County DD program managers          | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU)  |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other ( <i>please specify</i> ): Service coordinators, personal agents, and other ISP team members who may need the support of an appointed medical decision maker. |
| <input type="checkbox"/> ODDS Children's Residential Services           |   |
| <input type="checkbox"/> Child Welfare Programs                         |   |

**Action required: Updates in red**

Oregon Administrative Rule 411-365 about ISP team appointed Health Care Representatives (HCRs) is being repealed March 1, 2020. It is being replaced with the adoption of Oregon Administrative Rule 411-390 which allows for the appointment of an ISP team appointed Health Care Advocate (HCA) for eligible adults. OAR 411-390-0220(3) requires the case manager and at least one other member of the ISP team receive Department-approved training before appointing an HCA. Regardless of any prior training on the HCR rule, all service coordinators, personal agents and provider agency staff on ISP teams that need the support of an appointed medical decision maker must take this webinar training prior to appointing an HCA. OAR 411-390-0160(4)(g) requires that the person being considered as HCA completes Department-approved training prior to their appointment as HCA and prior to making any health care decisions on behalf of the individual. This transmittal provides information on webinar trainings for case managers and ISP team members, the training packet for HCAs and the HCA appointment form information for case managers.

**HCA Webinars for case managers and ISP team members:**

Interested parties can visit this link to register for one of the webinars:

<https://attendee.gotowebinar.com/rt/490205566814651660>

Monday, March 2

Thursday, March 12

Monday, April 6

Monday, May 4

Monday, July 27

Monday, **September 14**

Monday, November 2

**ALL WEBINARS LISTED ABOVE ARE SCHEDULED FOR 10:00 A.M. – 12:00 P.M.**

**HCA appointee training packet information:**

The HCA webinars are for case managers and other ISP team members only, HCA appointees meet the training requirement by reviewing a training packet developed by ODDS. The training packet for HCAs can be located on the forms server, [https://aix-xweb1p.state.or.us/es\\_xweb/FORMS/?-db=FormTbl.fp5&-lay=Main&-format=Findforms\\_FMP.htm&-findany](https://aix-xweb1p.state.or.us/es_xweb/FORMS/?-db=FormTbl.fp5&-lay=Main&-format=Findforms_FMP.htm&-findany). The form number is DHS 2635. Per OAR 411-390-0160(4)(g) the training packet must be reviewed each year by the HCA prior to their appointment being renewed.

**HCA Appointment form:**

The form to appoint a HCA is form number 0496r and it can be found on the forms server as well: [https://aix-xweb1p.state.or.us/es\\_xweb/FORMS/?-db=FormTbl.fp5&-lay=Main&-format=Findforms\\_FMP.htm&-findany](https://aix-xweb1p.state.or.us/es_xweb/FORMS/?-db=FormTbl.fp5&-lay=Main&-format=Findforms_FMP.htm&-findany)

**Communication/training:**

HCA training occurs bi-monthly, training or general HCA questions can be directed to Carolyn Sahr, contact information below.

**Reason for action: Oregon Administrative Rule (OAR) 411-365 has been repealed and replaced with OAR 411-390**

**Field/stakeholder review:**  Yes  No

**If yes, reviewed by:** ODDS Engagement and Innovation website

*If you have any questions about this action request, contact:*

Contact(s): Carolyn Sahr	
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