

Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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Number: APD-AR-20-030

Issue date: 3/18/2020

Topic: Developmental Disabilities

Due date: 3/18/2020

Subject: Behavior Professionals with “G” level OIS certificates expiring soon

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children’s Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): Behavior Professionals |
| <input checked="" type="checkbox"/> ODDS Children’s Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: During this time of purposeful social distancing many OIS recertification classes are being postponed. This may have an effect on Behavior Professional qualifications and ability to invoice and bill in eXPRS.

OIS Instructors with an OIS expiration date of 04/30/2020 will automatically be extended to 10/31/2020.

Behavior Professionals who hold a “G” or “Workshop” level certificate must email Kirsten.G.Collins@dhsoha.state.or.us when the certificate will expire in 8 weeks with two attachments:

1. The current OIS certificate
 2. A copy of the letter or email canceling the workshop they were signed up for.
- OR
- Documentation of a minimum of three attempts to register for a class.

ODDS can then permit an extension so that the ability to invoice and bill through eXPRS can continue.

If you have any questions about this policy transmittal, contact:
Kirsten.G.Collins@dhs.ohio.gov