

Action Request Transmittal Developmental Disabilities Services



UPDATED

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Number: APD-AR-20-049

Issue date: 2/17/2022

Topic: Developmental Disabilities

Due date:

Subject: New COVID Reporting Process

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All ODHS Employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD Program Managers | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): All I/DD Services Providers |
| <input checked="" type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required:

Effective 02/17/2022, the reporting of COVID-19 presumptive positive or positive individuals will change.

When reporting that an individual is presumptive or COVID-19 positive, reporters must use the new form. The new form can be found at this link:

<https://forms.office.com/g/a5enFfD82L>. ODDS will not accept the old form after March 1, 2022.

The ODDS [COVID-19 Scenarios and Reporting Requirements](#) have been updated to reflect the requirement of the new reporting process. The new reporting process is HIPAA compliant.

Presumptive positive or positive results that are more than 30 days old do not need to be reported any longer. Reporters only need to use the link to make a report if the COVID-19 scenario they are reporting occurred within the last 30 days.

After completing the reporting form, a prompt will appear on the screen to connect reporters with guidance and resources for questions related to the COVID-19 scenario. The prompt includes contact information for those seeking help with temporary staffing support, PPE, sanitation supplies or testing access, epidemiology consults and alternative temporary placements.

Providers are still required to report COVID-19 positive staff and individual cases to the Local Public Health Authority (LPHA) and ODDS strongly recommends providers continue to report COVID scenarios involving positive testing staff and individuals to the appropriate CMEs (CDDPs or Brokerages).

Twice a week, ODDS will send Case Management Entities a spreadsheet with new presumptive positive or positive testing individuals reported during that time period and the settings in which they reside. The intended distribution dates are Tuesday and Thursdays.

Reason for action:

ODDS is responding to requests to streamline the existing reporting process.

Training/communication plan:

This transmittal will be discussed during the next Monthly Transmittal Review. Please send questions in advance to ODDS.Questions@dhsosha.state.or.us.

The Monthly Transmittal Reviews are held the second Wednesday of every month at 2 pm using the Zoom platform. Please register in advance for these meetings:
<https://www.zoomgov.com/meeting/register/vJlsc-qvqD8iGURx5OQk8TAdIS6Arg9ZAf4>

After registering, you will receive a confirmation email containing an appointment and information about joining the meeting. American Sign Language (ASL) and live captioning will be provided. To request other accommodations or languages, please send an email to ODDS.Questions@dhsosha.state.or.us at least three business days prior to the meeting.

Case management questions will be addressed during regularly scheduled weekly webinars for CMEs and COVID-19.

More resources can also be found via the links below (Subscribe to receive information/update alerts for these websites when it is available):

- OHA COVID-19 website: <https://govstatus.egov.com/OR-OHA-COVID-19>

- ODDS COVID-19 website: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/Pages/ODDS-COVID-19-Information.aspx>
- ODDS Scenarios Tool: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/ODDS%20Resource%20Library/Scenarios-ODDS-Services-Related-COVID-19.pdf>
- AR-20-031: <https://www.oregon.gov/dhs/SENIORS-DISABILITIES/DD/Transmittals/ar20031.pdf>

Field/stakeholder review: Yes No

If yes, reviewed by: CME Representatives

If you have any questions about this action request, contact:

Contact(s): ODDS COVID TEAM	
Phone:	Fax:
Email: ODDS.Questions@dhsosha.state.or.us	