

Action Request Transmittal Developmental Disabilities Services



Lilia Teninty

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Number: APD-AR-20-065

Issue date: 6/19/2020

Topic: Developmental Disabilities

Due date:

Subject: DD Agency Provider Full Implementation of Electronic Visit Verification

Applies to (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input checked="" type="checkbox"/> Other (<i>please specify</i>): DD Brokerages; DD Agency Providers |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Action required: DD Agency Providers who provide In-Home Attendant Care services (outlined by the codes below) must be using one of two Electronic Visit Verification (EVV) options **no later than October 1, 2020**. All existing variances will end 9/30/2020 unless an earlier date was indicated in your approval.

Use of an EVV solution is required for these services:

- **OR502** – State Plan Personal Care
- **OR526** – Attendant Care
- **OR526/ZE** – Attendant Care 2:1 staff
- **OR526/RB** – Attendant Care Group
- **OR507** – Daily Relief Care** (*OR507 is not available for the eXPRS Mobile-EVV process at this time; this will be included at a later date*)

The two EVV reporting options for DD Agency Providers are:

OPTION 1:

Agency Providers may utilize their own, internal EVV system to capture the required EVV service data information in real time. Providers also have the option to use the **Agency SD Import** process to upload a specifically defined .CSV file to eXPRS as

outlined in [AR-19-050](#).

Agency Providers who wish to use Option 1, but are not yet doing so, can request information on the Agency SD Import Process by sending an email to ODDS.EVV@dhs.ohs.state.or.us. Please use “SD Import Information” in the email subject line. The eXPRS User Assistance Guides for the SD Import process will be available on the [eXPRS Help Menu](#) in mid-July.

OPTION 2:

Agency Providers may use the **eXPRS Mobile-EVV for DSPs** solution. This involves your agency DSP staff being assigned access to the eXPRS payment system for each DSP on behalf of your Agency. eXPRS EVV can operate on a mobile device (smart phone or tablet) to capture and report the dates/times they provide the above EVV services in real time.

Agency Providers who wish to use Option 2, will need to submit an eXPRS User Enrollment Form (UEF) for each Direct Support Professional (DSP) staff who will use this process on behalf of the Agency. Many Agency Providers have already submitted their forms and those received will be processed very soon. When the user enrollment process for DSPs is completed, the DSP will receive their eXPRS Mobile-EVV login information by email.

Agency Providers who wish to begin using the eXPRS Mobile-EVV process as of a specific date (such as the 1st of a month), please send an email to ODDS.EVV@dhs.ohs.state.or.us **no later than June 30, 2020** notifying us the date you'd like to begin. If we do not receive a request to begin your DSP access as of a specific date, DSP staff will be enrolled as we receive and process their user enrollment forms.

Agency Providers and their DSP staff who will be using the eXPRS Mobile-EVV process will be able to access DSP EVV User Assistance Guides and tutorial videos on the [eXPRS Help Menu](#) in mid-July.

Agency Provider EVV Resources:

- Frequently Asked Questions on EVV for Agency Providers is available here: <https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/EVV%20Docs/FAQ-for-EVV-Agency-Providers.pdf>
- Additional Information on the ODDS EVV Project is available here: <https://www.oregon.gov/DHS/SENIORS-DISABILITIES/DD/PROVIDERS-PARTNERS/Pages/evv.aspx> .

Reason for action:

The Office of Developmental Disabilities Services (ODDS) is implementing Electronic Visit Verification (EVV) as required in the Cures Act, a federal law that passed in 2016. It requires states to verify the delivery of Medicaid-funded **In-Home** Attendant or Personal Care services in real time (at the time the service is beginning and ending) from providers.

Field/stakeholder review: Yes No

If yes, reviewed by: N/A

If you have any questions about this action request, contact:

Contact(s): Julie Harrison or the ODDS EVV Policy Team	
Phone: 503-569-6357	Fax:
Email: ODDS.EVV@dhsosha.state.or.us	