

**Developmental Disabilities Services**

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**Number: APD-IM-17-004**
**Issue date: 1/13/2017**
**Topic:** Developmental Disabilities

**Subject:** SIS assessment tier processing delay in eXPRS

**Applies to (check all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> All DHS employees                     | <input type="checkbox"/> County Mental Health Directors                  |
| <input type="checkbox"/> Area Agencies on Aging                | <input type="checkbox"/> Health Services                                 |
| <input type="checkbox"/> Aging and People with Disabilities    | <input checked="" type="checkbox"/> Office of Developmental              |
| <input type="checkbox"/> Self Sufficiency Programs             | Disabilities Services(ODDS)  |
| <input checked="" type="checkbox"/> County DD Program Managers | <input type="checkbox"/> ODDS Children's Intensive                       |
| <input type="checkbox"/> ODDS Children's                       | In Home Services   |
| <input type="checkbox"/> Residential Services                  | <input checked="" type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Child Welfare Programs                | <input type="checkbox"/> Other ( <i>please specify</i> ):                |

**Message:**

ODDS is changing Information Technology procedures for adding the SIS tier into the eXPRS system. For those that have a SIS assessment in early 2017, you may experience a delay in between the SIS assessment and the tier being visible in the eXPRS system. The tiers will still be determined using the same criteria and the tier will still be valid as soon as it is processed. Rose Stringer from the ReBAR unit will send tier notifications to the individual and the Services Coordinator when the tier is processed and the provider will be able to use the tier as of the effective date given on the notification.

The new SIS tiers will be added to the eXPRS system as soon as the updated IT procedures are implemented.

These changes are being made to accommodate changes being made by AAIDD made in the new SIS (SIS-A) assessment. The new SIS-A has a few additional questions in the exceptional medical section, and it changes the order of sections to align with order Oregon currently uses. The new questions will be not affect the algorithm. The SIS-A will score exactly the same as the classic SIS would have if the same selections were made.

We appreciate your patience during this construction period.

*If you have any questions about this information, contact:*

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