Topic:  Developmental Disabilities

Subject:  Tier-7 Memos

Applies to (check all that apply):

☐ All DHS employees  ☐ County Mental Health Directors
☐ Area Agencies on Aging  ☐ Health Services
☐ Aging and People with Disabilities  ☐ Office of Developmental Disabilities Services (ODDS)
☐ Self Sufficiency Programs  ☐ ODDS Children’s Intensive In Home Services
☒ County DD Program Managers  ☐ Stabilization and Crisis Unit (SACU)
☐ ODDS Children’s Residential Services  ☐ Other (please specify): DD 50 residential providers
☐ Child Welfare Programs

Message:

Approval Memo changes:
ODDS has made changes in the Tier-7 approval letters that will be sent to individuals who have had a Tier-7 review on or after March 6, 2017.

The new Tier-7 letters will no longer mention specific 1:1 or 2:1 hours, they will instead state “The Tier 7 level is based on a demonstrated need for additional staffing to meet your support needs”

Pending placement memo changes:
ODDS has made changes to the Tier 7 approval letters for those who have a placement pending (those who will be moving into a yet to be determined SE 50 group home). The Tier-7 letters will now include the specific Tier-7 rate the individual is approved for in each licensed capacity size.

The language on the letter, “ODDS anticipates authorizing XX hours a day of 1:1 staffing” will be replaced with, “The ODDS monthly residential service rate for you is based on the capacity of home you choose.”
The rate is:
$ XXXX for a home licensed capacity of 3 or fewer people.
$ XXXX for a home licensed capacity of 4 or 5 people.
$ XXXX for a home licensed capacity of 6 to 8 people.
$ XXXX for a home licensed capacity of 9 or more people.”

ODDS, with the assistance of stakeholders, is currently evaluating the Tier-7 review process, staffing hours and monitoring requirements. Please look for another transmittal in the near future concerning the Tier review process.

If you have any questions about this information, contact:

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