

Information Memorandum Transmittal Developmental Disabilities Services



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Number: APD-IM-18-042

Issue date: 5/16/2018

Topic: Developmental Disabilities

Due date:

Subject: Eligibility in eXPRS release date and trainings!

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> ODDS Children's Residential Services | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The eXPRS release which contains the Eligibility and Enrollment functionality which was anticipated 3/14/2018 was delayed. It was anticipated that the release would occur in May for a June 4th roll out. Due to some other required ONA work in eXPRS, it is now anticipated eligibility in eXPRS will be released June 12, 2018 for a June 13, 2018 implementation. Once this release occurs, it will be the only way to enroll individuals, so we are requesting that staff participate in the trainings being held around this release, as the implementation turn around will be very quick.

As of the release, the requirements for Eligibility and Enrollment in eXPRS as outlined in AR 18-10 (Eligibility in eXPRS), AR 18-019 (New Level of Care), as well as the Eligibility and Enrollment Worker Guide and Instructions will be required as they relate to directly entering eligibility information in eXPRS.

ODDS will host a webinar Thursday, May 31st from 10:00-11:00am (register here: <https://attendee.gotowebinar.com/register/1075845030173824769>). The Eligibility Specialist Core Competencies scheduled for May have been cancelled and are set to be rescheduled for late summer. Given that there have already been several trainings, May 31st will be the last scheduled training. If your CDDP feels a strong need for additional training, please contact ODDS as soon as possible. As new questions arise the online worker

guide will be updated (found here: <http://www.dhs.state.or.us/spd/tools/dd/cm/eXPRS-Eligibility-Summary.pdf>).

We will do our best to record the webinar and put it online, and will capture FAQs which will also be posted. ODDS and TAU will be available for technical assistance at the time of release.

As a reminder, even after the release, until the ONA is formally being used for assessments, the new waivers are in place and rules are updated to reflect the new LOC process (as a part of the ONA), LOCs continue to need to be submitted to ODDS for D&E approval.

Finally, it was once anticipated that assessors would enter eligibility information. At this time, that work will not be required. Only new enrollments, re-determinations, individuals and individuals whose LOC expire will be required to have the eligibility information entered into eXPRS.

If you have any questions about this information, contact:

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