Information Memorandum Transmittal
Developmental Disabilities Services

Lilia Teninty

Authorized signature

Number: APD-IM-18-068
Issue date: 8/10/2018

Topic: Developmental Disabilities

Subject: Community Transportation

Applies to (check all that apply):

☐ All DHS employees
☐ Area Agencies on Aging: {Select type}
☐ Aging and People with Disabilities
☐ Self Sufficiency Programs
☒ County DD program managers
☐ ODDS Children’s Residential Services
☐ Child Welfare Programs
☐ County Mental Health Directors
☐ Health Services
☒ Office of Developmental Disabilities Services (ODDS)
☒ ODDS Children’s Intensive In Home Services
☐ Stabilization and Crisis Unit (SACU)
☒ Other (please specify): Service Coordinators and Brokerage Managers/Personal Agents

Message: The Community Transportation Worker Guide Version 2 is available for use on the DD Case Management Tools web page under the “Case Management Reference” heading and DD Brokerage Personal Agent Tools webpage under the “Basic Brokerage References” heading.

This guide may be used when authorizing Community Transportation using Plan of Care Codes, OR 003, 004, 553, 257 or 554 as identified in the Expenditure Guidelines and relevant Oregon Administrative Rules.

If you have any questions about this information, contact:

Contact(s): Kirsten Collins
Phone: 503-381-3515
Fax: 503-373-7274
Email: Kirsten.G.Collins@state.or.us