Information Memorandum Transmittal
Developmental Disabilities Services

Lilia Teninty
Authorized signature

Number: APD-IM-19-007
Issue date: 1/25/2019

Topic: Developmental Disabilities

Subject: Serious Incidents Workshop Schedule

Appplies to (check all that apply):

☐ All DHS employees
☐ Area Agencies on Aging: {Select type}
☐ Aging and People with Disabilities
☐ Self Sufficiency Programs
☒ County DD program managers
☐ ODDS Children’s Residential Services
☐ Child Welfare Programs
☐ County Mental Health Directors
☐ Health Services
☐ Office of Developmental Disabilities Services (ODDS)
☒ ODDS Children’s Intensive In Home Services
☐ Stabilization and Crisis Unit (SACU)
☐ Other (please specify): Brokerage managers, I/DD case management providers

Message:

The incident management process will be updated in 2019. A series of Serious Incident workshops is planned to assist Case Management Entity staff to learn about serious incidents, the changes in business process, and impacts to your work. This three-hour course will help participant understand more clearly why the Office of Developmental Disabilities Services (ODDS) is making changes to the incident management system in Oregon and what the Centers for Medicare and Medicaid Services is asking of ODDS. Participants will also learn how the new Centralized Abuse Management (CAM) system will help support the incident management changes across the state. These workshops are intended to provide a first introduction and overview. Additional training and resources will be available through the rollout process.

Registration
Leadership at each Case Management Entity should identify representatives to attend. Space is limited. Staff should obtain their manager’s approval before registering.
The course is titled “DHS - DD - Serious Incident Workshop for I/DD County and Brokerage staff.”

Dates and Locations

<table>
<thead>
<tr>
<th>2019 SERIOUS INCIDENT WORKSHOP INFO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/19 Salem</td>
</tr>
<tr>
<td>2/20 Portland</td>
</tr>
<tr>
<td>2/21 La Grande</td>
</tr>
<tr>
<td>2/25 Bend</td>
</tr>
<tr>
<td>2/26 Medford</td>
</tr>
<tr>
<td>2/28 Portland</td>
</tr>
<tr>
<td>3/05 Salem</td>
</tr>
</tbody>
</table>

Additional details are available in iLearn.

*If you have any questions about this information, contact:*

<table>
<thead>
<tr>
<th>Contact(s): Jessica Denison</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phone: 503-569-8810</td>
</tr>
<tr>
<td>Email: <a href="mailto:JESSICA.DENISON@state.or.us">JESSICA.DENISON@state.or.us</a></td>
</tr>
</tbody>
</table>

MSC 0080 (rev. 11/17)