

Information Memorandum Transmittal Developmental Disabilities Services



Lilia Teninty

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Number: APD-IM-19-015

Issue date: 3/15/2019

Topic: Developmental Disabilities

Due date:

Subject: The Guide To Home Modifications

Applies to (check all that apply):

- | | |
|---|--|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Area Agencies on Aging: {Select type} | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Aging and People with Disabilities | <input checked="" type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input checked="" type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input checked="" type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input checked="" type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message: The updated Guide to Home Modifications is available on both the DD Brokerage Personal Agent Tools as well as the DD Case Management Tools webpages.

The Guide contains nine chapters and nine appendixes. Amongst some of the changes Personal Agents and Services Coordinators will find:

- The process applies to all home modifications regardless of the cost of the project
- Understanding of the requirements for a home modification
- Explanation as to what qualifies as a home modification
- A streamlined process with new forms to request a scope of work
- Clarification on working with construction contractors.
- Descriptions of timeline expectations

To assist Personal Agents and Services Coordinators with navigating the new system and answer questions we will be hosting monthly webinars. The schedule is listed below

If you have any questions about this information, contact:

Contact(s): Kirsten Collins

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Home Modifications

Technical Assistance, Questions & Answers
 Pre-register for the entire year of webinars and you'll be notified when the topic is updated.
 For audio also call: 877-336-1831, 230706#

Date	Time	Registration Link
Wednesday, March 27 th	9:00 am	https://attendee.gotowebinar.com/register/3952321385795487234
Wednesday, April 24 th	1:00 pm	https://attendee.gotowebinar.com/register/7936397370995507714
Tuesday, May 28 th	3:00 pm	https://attendee.gotowebinar.com/register/2213945123770403330
Monday, June 24 th	10:00 am	https://attendee.gotowebinar.com/register/4445429261109340674
Friday, July 26 th	2:00 pm	https://attendee.gotowebinar.com/register/8073570242653928194
Thursday, August 29 th	10:00 am	https://attendee.gotowebinar.com/register/3010069607605986306
Wednesday, September 25 th	11:00 am	https://attendee.gotowebinar.com/register/5647213062454798594
Tuesday, October 29 th	9:00 am	https://attendee.gotowebinar.com/register/4357080203283148290
Monday, November 25 th	3:00 pm	https://attendee.gotowebinar.com/register/1458188109988708353
Friday, December 20 th	1:00 pm	https://attendee.gotowebinar.com/register/6809584869502696962



For more information contact:
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